



Safer Halton Policy and Performance Board

**** Please note change of venue****

**Tuesday, 18 March 2008 6.30 p.m.
Council Box, Halton Stadium**

A handwritten signature in black ink, appearing to read 'David W R', written over a faint rectangular stamp.

Chief Executive

COMMITTEE MEMBERSHIP

Councillor Shaun Osborne (Chairman)	Labour
Councillor John Stockton (Vice-Chairman)	Labour
Councillor Susan Edge	Labour
Councillor Martha Lloyd Jones	Labour
Councillor Keith Morley	Labour
Councillor Peter Murray	Conservative
Councillor Ernest Ratcliffe	Liberal Democrat
Councillor Margaret Ratcliffe	Liberal Democrat
Councillor Linda Redhead	Liberal Democrat
Councillor Geoffrey Swift	Conservative
Councillor Dave Thompson	Labour

*Please contact Michelle Simpson on 0151 424 2061 Ext. 1126 or e-mail michelle.simpson@halton.gov.uk for further information.
The next meeting of the Committee is on Tuesday, 17 June 2008*

**ITEMS TO BE DEALT WITH
IN THE PRESENCE OF THE PRESS AND PUBLIC**

Part I

Item No.	Page No.
1. MINUTES	
2. DECLARATION OF INTEREST (INCLUDING PARTY WHIP DECLARATIONS)	
Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached and (subject to certain exceptions in the Code of Conduct for Members) to leave the meeting prior to discussion and voting on the item.	
3. PUBLIC QUESTION TIME	1 - 2
PERFORMANCE MONITORING	
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In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.

REPORT TO: Safer Halton Policy and Performance Board

DATE: 18th September 2007

REPORTING OFFICER: Chief Executive

SUBJECT: Public Question Time

WARD(s): Borough-wide

1.0 PURPOSE OF REPORT

1.1 To consider any questions submitted by the Public in accordance with Standing Order 33 (5).

1.2 Details of any questions received will be circulated at the meeting.

2.0 RECOMMENDED: That any questions received be dealt with.

3.0 SUPPORTING INFORMATION

3.1 Standing Order 34(11) states that Public Questions shall be dealt with as follows: -

- (i) A total of 30 minutes will be allocated for members of the public who are residents of the Borough, to ask questions at meetings of the Policy and Performance Boards.
- (ii) Members of the public can ask questions on any matter relating to the agenda.
- (iii) Members of the public can ask questions. Written notice of questions must be submitted by 4.00 pm on the day prior to the meeting. At any meeting no person/organisation may submit more than one question.
- (iv) One supplementary question (relating to the original question) may be asked by the questioner which may or may not be answered at the meeting.
- (v) The Chair or proper officer may reject a question if it:-
 - Is not about a matter for which the local authority has a responsibility or which affects the Borough;
 - Is defamatory, frivolous, offensive, abusive or racist;
 - Is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
 - Requires the disclosure of confidential or exempt information.

- (vi) In the interests of natural justice, public questions cannot relate to a planning or licensing application or to any matter, which is not dealt with in the public part of a meeting.
- (vii) The Chairperson will ask for people to indicate that they wish to ask a question.
- (viii) **PLEASE NOTE** that the maximum amount of time each questioner will be allowed is 3 minutes.
- (ix) If you do not receive a response at the meeting, a Council Officer will ask for your name and address and make sure that you receive a written response.

Please bear in mind that public question time lasts for a maximum of 30 minutes. To help in making the most of this opportunity to speak: -

- Please keep questions as concise as possible.
- Please do not repeat or make statements on earlier questions as this reduces the time available for other issues to be raised.
- Please note that public question time is not intended for debate – issues raised will be responded to either at the meeting or in writing at a later date.

4.0 POLICY IMPLICATIONS

None.

5.0 OTHER IMPLICATIONS

None.

6.0 RISK ANALYSIS

None.

7.0 EQUALITY AND DIVERSITY ISSUES

None.

6.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

There are no background papers under the meaning of the Act.

REPORT TO: Safer Halton PPB

DATE: 18 March, 2008

REPORTING OFFICER: Chief Executive

SUBJECT: Performance Management Reports
Quarter 3 to 31st December 2007

WARDS: Boroughwide

1. PURPOSE OF REPORT

1.1 To consider and raise any questions or points of clarification in respect of the 3rd quarter performance management reports on progress against service plan objectives and performance targets, performance trends/comparisons, factors affecting the services etc. for:

- Highways, Transportation & Logistics
- Environmental & Regulatory Services
- Health & Partnerships
- Culture & Leisure

2. RECOMMENDED: That the Policy and Performance Board

- 1) Receive the 3rd quarter performance management reports;**
- 2) Consider the progress and performance information and raise any questions or points for clarification; and**
- 3) Highlight any areas of interest and/or concern where further information is to be reported at a future meeting of the Policy and Performance Board.**

3. SUPPORTING INFORMATION

3.1 The departmental service plans provide a clear statement on what the services are planning to achieve and to show how they contribute to the Council's strategic priorities. The service plans are central to the Council's performance management arrangements and the Policy and Performance Board has a key role in monitoring performance and strengthening accountability.

3.2 The quarterly reports are on the Information Bulletin to reduce the amount of paperwork sent out with the agendas and to allow Members access to the reports as soon as they have become available.
It also provides Members with an opportunity to give advance notice of any questions, points or requests for further information that will be raised to ensure the appropriate Officers are available at the PPB meeting.

4. POLICY AND OTHER IMPLICATIONS

4.1 There are no policy implications associated with this report.

5. RISK ANALYSIS

5.1 Not applicable.

6. EQUALITY AND DIVERSITY ISSUES

6.1 Not applicable.

7. LIST OF BACKGROUND PAPERS UNDER SECTIONS 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
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QUARTERLY MONITORING REPORT

DIRECTORATE: Environment

SERVICE: Highways, Transportation & Logistics

PERIOD: Quarter 3 to period-end 31 December 2007.

1.0 INTRODUCTION

This quarterly monitoring report covers the Highways, Transportation & Logistics Department third quarter period up to 31 December 2007. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 4.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

The capital settlement announced in December 07, indicated that the LTP allocation for the Integrated Transport block for 08/09-10/11 remained as detailed in the December 06 settlement letter. It also provided details of the capital Highways Maintenance allocation for 2008/09 – 2010/11. This has been based on a new capital formula and has resulted in a reduction of £959,000 over three years, over that previously indicated as the Provisional Planning Guideline for the preparation of LTP2. However, the additional Primary Route Network funding, detailed below, was top sliced from the national amount available for Highways capital maintenance and it should help to offset this reduction (assuming that funding is allocated as anticipated) and enable much needed maintenance and inspection work on the SJB complex to commence in 2008/09. The comparative Highways capital maintenance allocations for each year is given below:

Block	2008/09 £000s	2009/10 £000s	2010/11 £000s
LTP2 Provisional Planning Guideline	2,237	2,349	2,467
Nov 2007 Settlement Letter	1,881	2,023	2,190
Reduction (%)	356 (16%)	326 (14%)	277 (11%)

Significantly, additional funding from the Bridge Strengthening and

Maintenance on PRN allocation was also secured. This funding will, amongst other items, enable delivery of the first three years of the 10-year maintenance strategy for the SJB Complex of structures. This funding has been allocated for work on the SJB and will replace some of the funding required from the RFA for the SJB complex of structures' major scheme. The total awarded over the three years is £14.288m, which is over 12% of the total available nationally. A review of the costs and profile of the SJB major scheme is due early in the New Year, which will identify the funding required from the RFA to complete the major maintenance scheme. The funding allocated, which is to be provided as a direct capital grant, is as follows:

2008/09 £000s	2009/10 £000s	2010/11 £000s
4,402	4,906	4,980

Halton's Road Safety Grant, which is used to help support the Cheshire Safer Roads Partnership, was also confirmed unchanged from that indicated in the 2006 decision letter. The Road Safety Grant allocated is detailed below:

Road Safety Grant 2008/09 – 2010/11

Funding	2008/09 £000	2009/10 £000	2010/11 £000	Total £000s
Specific Road Safety Grant (Capital)	69.424	72.167	75.114	216.705
Specific Road Safety Grant (Revenue)	312.024	324.350	337.597	973.971
Total £000s	381.448	396.517	412.711	1,190.676

Halton also continued to be allocated an element of Detrunked Roads Maintenance grant. This grant is used to maintain the Widnes Eastern Relief Route. The funding is as follows:

Detrunked Roads Maintenance Grant 2008/09 – 2010/11

Funding	2008/09	2009/10	2010/11
Detrunked Roads Maintenance (Revenue)	208,614	213,830	219,175

The Council along with its Merseyside partners has been short listed for Beacon Status in the category of 'Accessibility'.

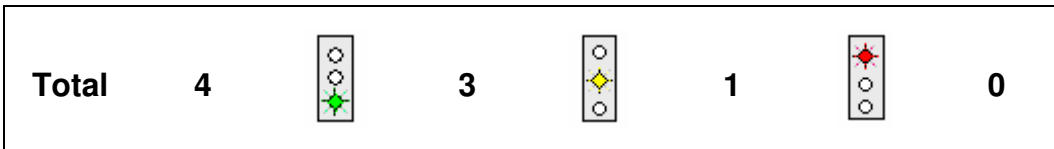
A Sustainable Transport Strategy is currently in the process of being developed for the Borough covering the period 2011/12-2021/22. The strategy will address key social, economic and environmental issues and build on the opportunities offered by the Mersey Gateway project.

3.0 EMERGING ISSUES

The emerging Liverpool City Region could have an over-arching strategic transport role. Governance arrangements and strategic roles and responsibilities have yet to be determined. However, this could potentially lead to a review of how services are delivered by the Department in the longer term.

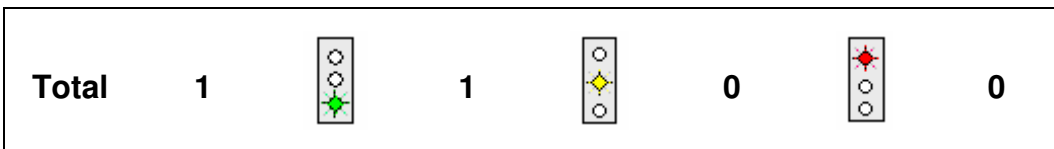
The Government is progressing it's Local Transport Bill through Parliament, which includes proposals to give local authorities more influence over bus companies' services, enables transport to be managed strategically and facilitates increased use of Road User Charging. It is expected that the Bill will become an Act in Spring 2008 . This could have far reaching effects on how Transport Co-ordination delivers services.

4.0 PROGRESS AGAINST KEY OBJECTIVES / MILESTONES



Progress towards “Key” objectives and milestones is good. Please refer to Appendix 1 for further details.

4.1 PROGRESS AGAINST OTHER OBJECTIVES / MILESTONES

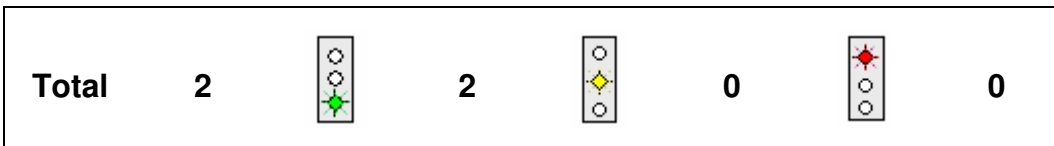


No “Other Objectives/Milestones” have been reported by exception this quarter.

5.0 SERVICE REVIEW




There have been no service reviews this quarter.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



Progress towards achieving targets for “Key Indicators” is good. For further details please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

Total	22		2		0		1
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No "Other Indicators" have been reported by exception this quarter.

7.0 PROGRESS AGAINST LPSA TARGETS

There are no current LPSA targets for this service.

8.0 RISK CONTROL MEASURES

During the production of the 2007-08 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.





Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

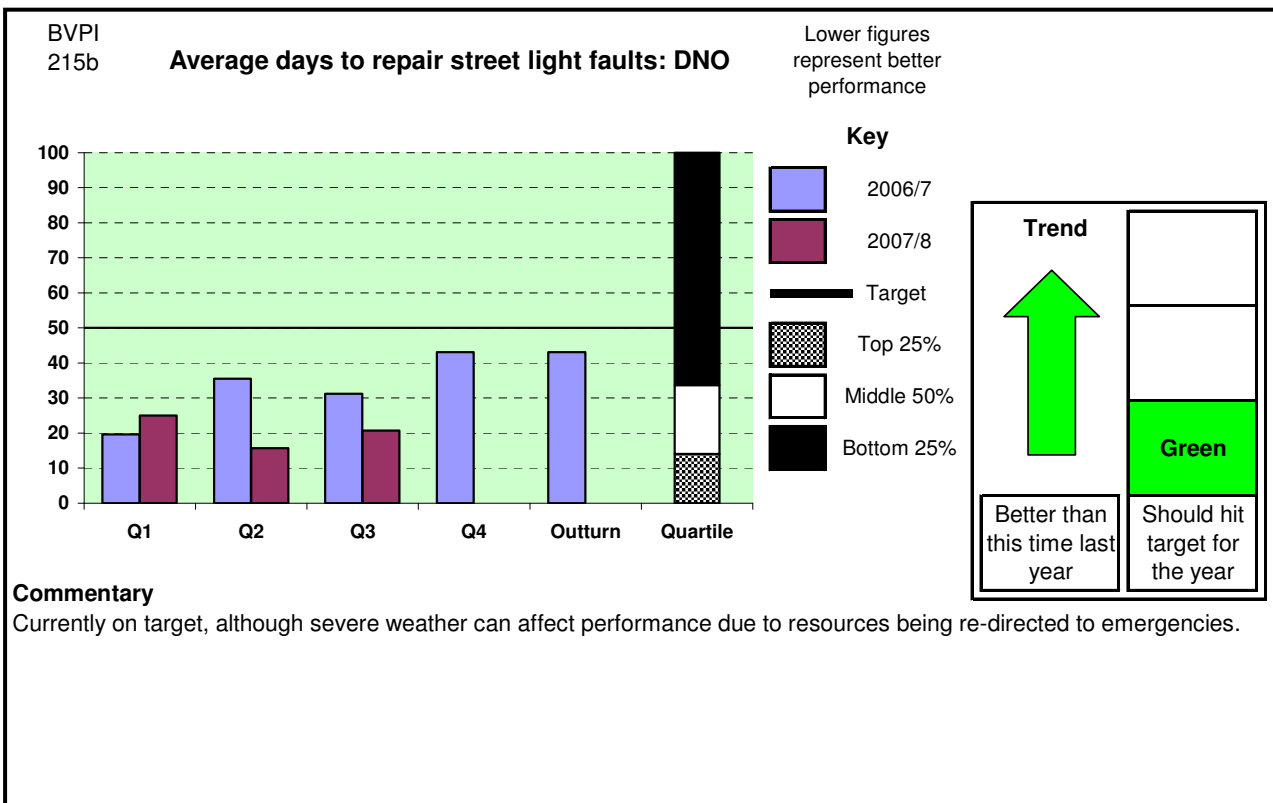
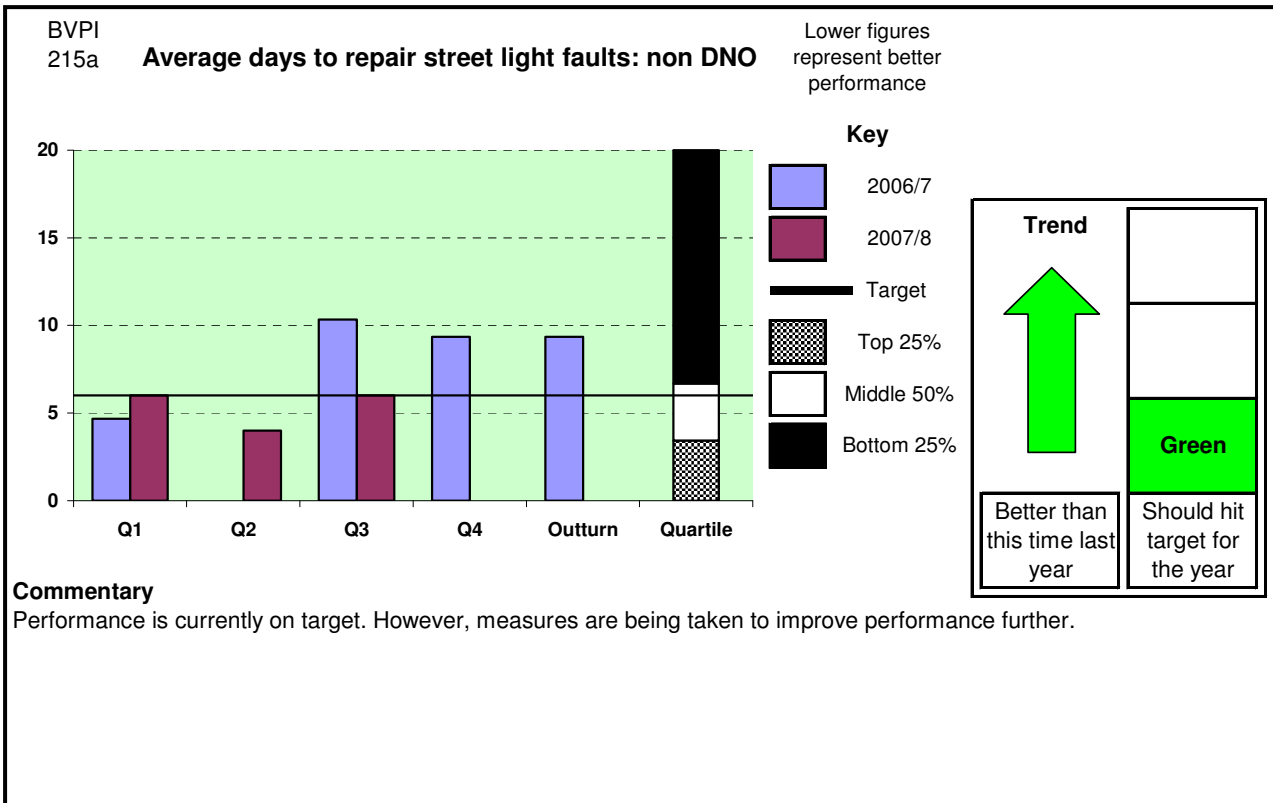
During 2006/07 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

10.0 APPENDICES

- Appendix 1- Progress against Key Objectives/ Milestones
- Appendix 2- Progress against Key Performance Indicators
- Appendix 3- Financial Statement
- Appendix 4- Explanation of traffic light symbols

Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
HT 01	Mersey Gateway – to complete the procedural process to achieve all necessary orders for the construction of Mersey Gateway.	Publish orders and applications by January 2008.		Executive Board Sub-Committee has agreed to the submission of all necessary applications and orders between January and April according to a detailed timetable
HT 04	Local Transport Plan 2 – to deliver the implementation programme of LTP2, submit Progress Reports as required by DfT and monitor progress against the Council's transport objectives.	APR 2006/07-07/08 in preparation. Requirements yet to be confirmed by DfT.		Report on progress was submitted to DfT at the end of July 2007. Guidance for 2008 Mid Term Review has been issued and work has commenced on preparing the report.
HT 05	Silver Jubilee Bridge Maintenance Major Scheme – to secure funding, complete procurement and deliver works.	Funding secured (£47m through MSB or £14.3m through PRN), procurement means established, delivery programme initiated by 31.05.08		DfT has still not determined the Major Scheme application. However, £14.3m has been secured between 2008/09 & 2010/11 for maintenance works to the Silver Jubilee Bridge from the PRN Bridge Strengthening and Maintenance allocation. This will enable some of the much-needed work included in the Major scheme bid to commence.
HT 06	Vehicle Fleet Replacement Programme – Implement and complete tendering process.	Tenders advertised. Contracts awarded by 31.03.08		Tendering process complete. Procurement will be undertaken through a Central Purchasing Body complying with the requirements of

Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
				the Public Contracts Regulations as agreed by Exec Board on the 18/10/07.



HIGHWAYS , TRANSPORTATION & LOGISTICS

Revenue Budget as at 31st December 2007

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
Expenditure					
Employees	3,296	2,481	2,257	224	2,257
Premises Support	260	0	0	0	0
Other Premises	152	88	70	18	72
Hired & Contracted Services	246	188	154	34	228
Supplies & Services	359	235	199	36	245
Highways Insurance	639	0	0	0	0
Street Lighting	1,694	836	819	17	931
Highways Maintenance	2,200	989	963	26	1,039
Bridges	113	79	70	9	72
Eastern Relief Road (met by grant)	205	154	141	13	154
Other Transport	247	212	140	72	151
Central Support Services	540	0	0	0	0
Departmental Support Services	284	0	0	0	0
NRA Levy	55	41	42	(1)	42
Subsidised Bus Routes	654	490	431	59	565
Out of Zone Transport	144	108	53	55	63
Grants to Voluntary Organisations	113	113	113	0	113
Asset Charges	4,988	0	0	0	0
Total Expenditure	16,189	6,014	5,452	562	5,932
Income					
Sales	-42	-36	-41	5	-41
Out of Zone Transport	-144	-108	-67	(41)	-67
Other Fees & Charges	-108	-75	-116	41	-116

Support Service Recharges	-979	0	0	0	0
Grants & Reimbursements	-406	-380	-418	38	-418
Recharge to Capital	-638	-247	-247	0	-247
Total Income	-2,317	846	-889	43	-889
Net Expenditure	13,872	5,168	4,563	605	5,043

Comments on the above figures:

In overall terms revenue spending at the end of quarter 3 is below budget to date. This is mainly due to a number of expenditure budget areas.

Staffing is below budget to date mainly in the Highways Engineers section as a result of staff turnover and vacancies for professional staff being slow to fill. In addition, there are also a number of vacancies within Transportation, resulting from staff leaving and secondments to other sections.

With regards to works budgets – Street Lighting, and Highways Maintenance, these budgets usually incur expenditure towards the end of the financial year due to the nature of the work undertaken. As a result the budgets will be spent by the financial year-end.

Hired and Contracted Services is below budget to date due to the fact that there is no requirement to produce an annual LTP progress report this financial year. However, this budget has been committed elsewhere and will be spent by the financial year-end.

Subsidised Bus Routes is below budget due to quarterly charges not yet received from other authorities and Merseytravel. This budget will be fully spent at the financial year-end, as indicated by the actual including commitment figure.

At this stage it is anticipated that overall spend will be in line with the Departmental budget by the financial year-end.

Environment Directorate.**Highways & Transportation.****Operational Services Division 2007/2008.****Revenue Budget as at 31st December 2007.**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<u>Expenditure</u>					
Employees	1,140	866	851	15	851
Building Maintenance	51	0	0	0	0
Operational Building	125	57	57	0	57
Other Premises Costs	164	122	122	0	122
Supplies & Services	107	72	49	23	49
Hired & Contracted Services	95	71	67	4	67
Transport Recharges	197	150	152	(2)	152
Transport - Insurance Recharge	304	228	228	0	228
Transport - Contract Hire	1,497	1,123	1,086	37	1,086
Transport - Road Fund Licence	8	6	4	2	4
Transport - Fuel	420	315	311	4	311
Transport - Tyres	70	53	64	(11)	64
Transport - Casual Hire	20	15	61	(46)	61
Transport - Vehicle Parts	321	241	255	(14)	255
Transport - Sub-Contractors	38	29	30	(1)	30
Transport - Garage Equipment & Consumables	35	27	33	(6)	33
Central Support Costs	237	0	0	0	0
Internal Support Costs	262	138	138	0	138
Asset Charges	213	116	116	0	116
Total Expenditure	5,304	3,629	3,624	5	3,624
<u>Income</u>					
Miscellaneous Sales	0	0	-8	8	-8
Fees & Charges	-138	-106	-128	22	-128
Rents	-103	-77	-71	(6)	-71
Support Service Income	-943	-195	-195	0	-195
Reminbursment & Other Grants	-307	-231	-217	(14)	-217

Transport - Contract Hire	-2,377	-1,762	-1,774	12	-1,774
Transport - Fuel	-444	-334	-328	(6)	-328
Transport - Tyres	-84	-63	-74	11	-74
Transport - Casual Hire	-31	-23	-77	54	-77
Transport - Vehicle & Plant Repairs	-354	-251	-257	6	-257
Community Meals	-114	-84	-70	(14)	-70
Client Transport	-413	-277	-306	29	-306
Total Income	-5,308	-3,403	-3,505	102	-3,505
Net Expenditure	-4	226	119	107	119

Comments

Overall the division is operating as anticipated. The under spend on labour is as a result of a vacant post.

The demand for casual hire vehicles has been greater than anticipated. Delays in the procurement of new fleet vehicles has resulted in an overspend on vehicle parts.

HIGHWAYS , TRANSPORTATION & LOGISTICS

Capital Projects as at 31st December 2007

	2007/08 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
Local Transport Plan				
Bridges & Highway Maintenance				
Bridge Strengthening - Calvers	150	0	0	150
A533 Desoto Road Railway Bridge	120	123	119	1
A533 Widnes Pedestrian Subway	30	0	9	21
A533 Widnes Approach Viaduct	284	284	359	(75)
A533 Brook Place Bridge	67	0	0	67
SJB Complex & Associated Structures	68	48	14	54
Other Bridges	60	40	27	33
HBC Bridges LTP Staff Costs	147	0	0	147
Seconded Staff Waterman	72	72	92	(20)
Retentions on Contracts from 04.05	20	6	1	19
Carriageway Reconstruction Major – PRN Minor	250	250	201	49
Carriageway Reconstruction MLI	150	140	140	10
Footway Reconstruction PRN	80	64	20	60
Independent Footpath Network	75	27	7	68

(205k)				
Footway Reconstruction MLI	100	91	56	44
Carriageway Reconstruction Other Roads	110	110	90	20
Footway Reconstruction Other Roads	51	19	24	27
Carriageway Major Drainage	45	10	41	4
Cycleways	34	34	34	0
HBC Highways LTP Staff costs	90	0	67	23
Secoded Staff Waterman	39	0	7	32
Lighting	150	45	4	146
Total Bridges & Highway Maintenance	2,192	1,363	1,312	880
Capital				
LSS – PR Safety Schemes Barriers	17	13	21	(4)
Local safety schemes – Watkinson Way	89	55	24	65
Walking (Quality Corridor)	158	128	60	98
Walking (Outside Corridor)	33	0	5	28
Cycling (Quality Corridor)	161	131	39	122
Cycling (Outside Corridor)	49	0	0	49
Bus Route – Quality Corridor	170	100	35	135
Direct Contribution to Regeneration	40	35	0	40
A56/Eastern Expressway Improvements	130	30	84	46
Upton Lane Distributor Match Funding	60	60	6	54
Secoded Staff Waterman	75	70	41	34
Minor Works Staff Costs	199	150	130	69
Total Capital	1,181	772	445	736
Lighting				
Variable Message Signing	167	120	69	98
Traffic Signal Upgrades	27	20	18	9
Minor Works Staff Costs	18	13	0	18
Total Lighting	212	153	87	125
Transport				
LSS – Minor Works	65	54	33	32
School Travel Plan Support	19	15	8	11
Bus Shelter Improvements	33	27	27	6
Integrated Transport Improvements	70	70	82	(12)
Accessibility Buses	145	0	0	145
Access Improvements	33	33	12	21
PRW	63	8	8	55
Greenways	40	0	0	40
Transportation LTP Staff Costs	97	27	17	80

Total Transportation	565	234	187	378
Total Local Transport Plan	4,150	2,522	2,031	2,119
Halton Borough Council				
Mersey Gateway	3,750	3,213	3,579	171
Flood Defence	75	38	9	66
Street lighting	200	100	0	200
Peelhouse Lane Link Compensation	160	0	9	151
Total Halton Borough Council	4,185	3,351	3,597	588
Section 106 Schemes				
Royal Avenue Car Parking	18	0	0	18
Widnes Station Access/Car Park	180	0	4	176
Upton Rocks Distributor Road	100	100	0	100
B & Q Site Public Transport	39	0	0	39
Total Section 106 Schemes	337	100	4	333
Section 278 Schemes				
Keckwick Lane	14	0	0	14
A56/Eastern Expressway – Non LTP	352	0	0	352

HIGHWAYS , TRANSPORTATION & LOGISTICS

LSP, External or Grant Funded Items as at 31st December 2007

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Accessible Transport	24	18	24	(6)	24
Links to Work	20	45	43	2	43
Neighbourhood Travel Team	60	15	5	10	5
Total Local Strategic Partnerships Funding	104	78	72	6	72




Quality transport corridor works commenced later than anticipated in Birchfield Road, Widnes due to extended consultation with residents. Works are now well underway and will spend to budget at year end. The next phase of the Runcorn quality corridor (Boston Avenue) is due to commence late February and works are programmed to continue next financial year. Outside-corridor improvements at various locations, are also programmed to be completed in February and March.

The delayed starts on Watkinson Way and A56 / A558 Daresbury junction improvements due to the need to avoid Christmas trading in Widnes town centre and the assembly of funding approvals respectively has resulted in a slower than expected expenditure profile. Both major schemes are now underway and will spend to budget.

Outstanding land purchase agreement issues and the need to re-apply for planning permission continue to delay the commencement of the Upton Rocks distributor road. It is proposed that LTP funding will be re-directed to other schemes and re-allocated to Upton distributor road in the 2008/09 budget. Expenditure of Section 106 money in connection with the scheme is also delayed.

It is anticipated that funds available through the Local Transport Plan will be fully spent by year end.

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved</u>.</p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p>

QUARTERLY MONITORING REPORT

DIRECTORATE: Environment

SERVICE: Environment & Regulatory Services

PERIOD: Quarter 3, period-end 31 December 2007.

1.0 INTRODUCTION

This quarterly monitoring report covers the Environment & Regulatory Services Department third quarter period up to 31 December 2007. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 5.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

<u>Environmental Health, Enforcement and Building Control Division</u>	
Nothing to report.	
<u>Planning and Policy Division</u>	
<u>Summary of major applications received (but not decided) over the last Quarter.</u>	
These applications are those that result in the biggest changes to the built infrastructure of the Borough. More information on any application can be found on the online planning system http://www.halton.gov.uk/planningapps .	
REFVAL	Site Info
07/00832/FUL	Proposed redevelopment of former milk depot to provide 81 No. apartments in single block (up to seven storeys high) at Former Express Dairies Site, Sewell Street/Perry Street, Runcorn, WA7 5SW.
07/00739/FUL	Proposed demolition of existing buildings and erection of 3 No. five storey buildings (piers) comprising 108 No. one and two bedroom apartments, landscaping, parking, basement parking and waterfront walkway/cycleway structure at Former Cemex Building, St Marys Road, Widnes, Cheshire, WA8 0DL.
07/00923/FUL	Proposed change of use/building works consisting of demolition of the derelict British Legion Club, erection of 9 No. three bedroom apartments and 11 No. two bedroom apartments together with provision of 30 No. car parking spaces and landscaping at 21-25 Hale Road, Widnes, Cheshire, WA8 8SF

07/00797/OUT	Outline application (with appearance, landscaping, layout and scale matters reserved) for a residential development (up to 40 No. units) together with creation of wildlife corridor and greenways on Land Adjacent To 179 Derby Road, Widnes, Cheshire.
07/00878/FUL	Proposed demolition of former public house together with adjacent property and construction of 11 No. apartments in a four storey block at 110 Upper Mersey Road, Widnes, Cheshire WA8 0DE.
07/00835/FUL	Proposed demolition of existing building and erection of 14 No. new apartments at 1-5 Ollier Street, Widnes, Cheshire, WA8 7SE
07/00767/FUL	Proposed erection of 10 No. nursery units for B1 and B8 uses at Catalyst Trade Park, Waterloo Road, Widnes, Cheshire.
07/00770/FUL	Proposed storage warehouse at 298 Hale Road, Widnes, Cheshire, WA8 8PX
07/00807/FUL	Proposed stand alone high bay warehouse with two storey offices within building curtilage on Land At Manor Manor Park 3, Off Green Wood Drive, Runcorn, Cheshire.
07/00787/REM	Application for approval of reserved matters (all matters on 07/00279/OUT) for 19 No. two storey industrial units (with mezzanine) at Picow Farm Road, Runcorn, Cheshire, WA7 4UH
07/00853/FUL	Proposed installation of service road at Port Of Weston, Runcorn, Cheshire, WA7 4HN
07/00772/FUL	Proposed erection of 10 No. single/part two storey detached and semi detached industrial buildings (Use classes B1/B2/B8) and up to 39 No. office units in 5 No. two storey blocks (Use class B1), associated external works/structures and sub station at Land At Bennetts Lane/Dans Road, Widnes, Cheshire
07/00884/FUL	Proposed erection of plant machinery, stock bays and offices for the manufacture of mortar and screeding at Heron Business Park Tanhouse Lane, Widnes, Cheshire
07/00815/FULEIA	Proposed distribution centre and additional warehousing floor space with associated access, vehicle parking, landscaping and ancillary development including diversion of existing watercourse at Widnes International Freight Terminal, West Bank Dock Estate, Widnes, Cheshire, WA8 0NX
07/00886/FUL	Proposed new two storey office development (with storage in roof) at Land At Sutton Quays Business Park, Clifton Road, Sutton, Runcorn, Cheshire, WA7 3EH
07/00790/FUL	Proposed demolition of extensions to south of site and construction of replacement two storey extension including change of use to mixed use hotel (C1), restaurants (A3) and bars (A4) at Halton Business Forum, Victoria Square, Widnes, Cheshire, WA8 7SP

Landscape Services Division

In November 2007 the Division completed a PQQ (pre-qualification questionnaire) document for the forthcoming Runcorn RSL (Registered Social Landlord) Joint Procurement Contract. The Strategic Director (Environment) was given authority at an Executive Board Sub

Committee Meeting on the 15th November 2007 to bid for four RSL Contracts in Runcorn.

Waste Management Division

Kerbside Recycling Pilot Scheme

The kerb side pilot scheme to collect plastics, cans, paper, card and glass from 6,000 households in the borough commenced in October 2007 and the results will be used to inform future decisions on the extension of the service to other areas of the borough. Initial figures have been encouraging, with over 200 tonnes of recyclables collected to date, and surveys have shown that satisfaction with the scheme is high and also that participation in the scheme has increased since the launch of the service. In the last quarter there has also been a further 5 neighbourhood bring sites introduced within the borough, and services at 3 existing sites have been extended to include the recycling of tetra-paks.

Waste Management Strategy

The Waste Management Division is currently updating the Council's Waste Management Strategy. The purpose of the update is to ensure that the Council's Strategy document remains fit for purpose and that content reflects present data, good practice and information with regard to waste arisings, performance, key projects, and the current procurement process. The overall aims and objectives of the current Strategy remain the same. At it's meeting of 13th December 2007, the Executive Board considered a draft updated Municipal Waste Management Strategy for Halton and approved the document for the purposes of public consultation. The consultation exercise commenced on 17th December 2007 and will run until 27th January 2008. A further report will be presented to the Executive Board that will report the outcome of the consultation, together with a recommendation to endorse the production of a final Strategy that takes account of the consultation results.

Waste Contracts Procurement

During this quarter, the award of both Halton's Landfill Services Contract and a short term Recycling and Household Waste Centres (RHWC) Contract was approved, subject to completion of contract documents. It is intended to award the Landfill Services contract to Waste Recycling group and the RHWC contract to Mersey Waste Ltd. Both contracts commence on 1st February 2008.

3.0 EMERGING ISSUES

Environmental Health, Enforcement and Building Control Division

The Environmental Permitting (EP) regime comes into force on 6 April this year after several public consultations. The EP Regulations bring together the Pollution Protection and Control (PPC) and waste licensing regimes, and provide a framework for including other regulatory regimes. There have had to be some changes to the Local Authority IPPC

(Integrated Pollution Prevention and Control) and LA PPC regimes to fit into this framework, but these are limited. The key thing to note is that for Local authority-IPPC and Local authority PPC there is comparatively little change, and existing permits issued under the PPC Regulations automatically become EP permits without any action needed from operators or local authorities.

A new European Regulation on Pollutant release and Transfer registers entered into force on the 24 February 2006 (E-PRTR Regulation). Local authorities will be the competent authority for collecting the data relating to premises they regulate which is a new statutory function. Data will be collected electronically on a form supplied by DEFRA. For the 2007 reporting year, data must be submitted to the local authority by 28 April 2008. The Regulation requires operators of industries regulated by us and falling under the activities listed in the Regulation to report their releases and transfers to the European Commission on an annual basis starting in 2007. The E-PRTR succeeds the European Pollutant Emission Register (EPER) under which data were reported for the years 2001 and 2004. The E-PRTR Regulation aims to enhance public access to environmental information through the establishment of a coherent and integrated E-PRTR, thereby finally also contributing to the prevention and reduction of pollution, delivering data for policy makers and facilitating public participation in environmental decision making. EU member states are required to report releases from PPC activities to the E-PRTR.

Planning and Policy Division

Progress is being made towards the divisions immediate priorities:

1. Production of the Core Strategy for the Local Development Framework. Proposed Changes to Regional Spatial Strategy (RSS) have still not been published and is now expected January 2008. RSS will be an important consideration in the formulation of the Halton Core Strategy, particularly in relation to matters of employment land and housing.
2. Addressing the Mersey Gateway needs in a land use context. This requires the production of Supplementary Planning Documents (SPD) to be adopted Oct 08; these being the a) Southern Widnes SPD – being done by GVA Grimley as part of regeneration strategy to be delivered April 08 b) Runcorn Old Town SPD. Amongst other matters, they deal with the de-linking of the Silver Jubilee Bridge in land use terms. They also aim to address the sustainable and regeneration benefits of the new bridge together with defining public transport requirements such as organising bus and train stations appropriately.
3. Development Control policy requires updating, especially the production of a new residential SPD to strengthen the Council's case at appeals.

4. Government policy has housing provision high on the agenda. To meet the needs of this policy the Division is undertaking a Strategic Housing Land Availability Assessment in partnership with the development community to demonstrate a 5 to 15 year supply of housing land. It is likely the Housing and Delivery Government Grant will be inextricably linked to delivering new homes.

Landscape Services Division

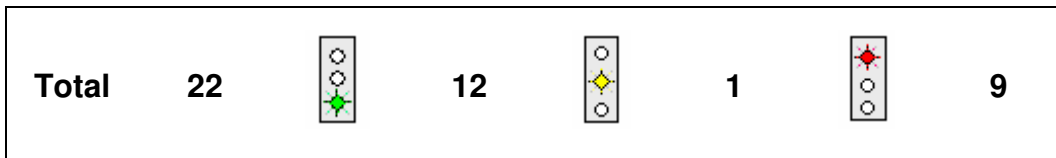
Nothing to report.

Waste Management Division

Performance Indicators

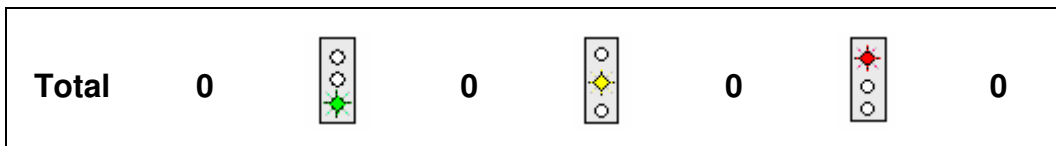
A new set of national indicators is set to change the way local authorities report performance levels for their waste and recycling services from April 1st 2008. Reforms led by the Department of Communities and Local Government (DCLG) will see the existing "Best Value" indicators, on which recycling targets have been based in the past, dropped in favour of three waste indicators that form part of a new set of 198 national indicators covering all local authority services. Three new indicators will be used to monitor waste and recycling services - one for residual household waste per head, one for household waste recycled and composted, and a third looking at the amount of municipal waste landfilled. Final guidance on the technical definitions of the indicators is expected in January or February 2008.

4.0 PROGRESS AGAINST KEY OBJECTIVES / MILESTONES



The adoption of some SPD's have been delayed along with the consultation and strategy for the three town centres. For further details please refer to Appendix 1.

4.1 PROGRESS AGAINST OTHER OBJECTIVES / MILESTONES



There are no "Other" objectives for this service.

5.0 SERVICE REVIEW

Environmental Health, Enforcement and Building Control Division

Nothing to report.

Planning and Policy Division

Nothing to report.

Landscape Services Division

The Divisional Manager has been working on a restructure of the Division which will be undertaken in three phases. A report recommending Phase 1, which will see the creation of an External Contracts Team, which will service external clients, will be presented to Executive Board Sub in January 2008. It is anticipated that phases 2 and 3 of the restructure, which will see a distinctive parks and a distinctive Streetscene section created within the Division, will be completed by April 2008.

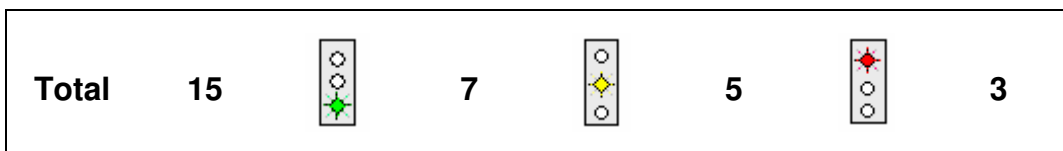
The Landscape Services Division benchmarks itself against other local authorities through the APSE Performance Networks and has done so for the last seven years. Figures for the year 2006/7 were submitted to APSE in July 2007 and in December 2007 the annual report was published.

The Landscape Services Division performed well across a range of indicators and achieved an award for 'Most Improved Performer'. The report clearly shows that the Landscape Services Division provides a cost effective service that delivers a quality product. Only in the area of 'cost per head of population' does the service appear to be expensive. It should be noted that this is due to Halton having a large amount of open space in relation to its population size.

Waste Management Division




Nothing to report.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



Some concern is expressed in respect of some areas of performance in Planning and abandoned vehicles. Details can be found in Appendix 2

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

Total	19		13		3		3
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No "Other" indicators have been reported by exception this quarter.

7.0 PROGRESS AGAINST LPSA TARGETS

Progress against the 2 LPSA targets for this service can be found in Appendix 3.

8.0 RISK CONTROL MEASURES

During the production of the 2007-08 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.






9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS




During 2006/07 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.






There are no High priority actions for this service, therefore, there is no progress to report.






10.0 APPENDICES





Appendix 1- Progress against Key Objectives/ Milestones
 Appendix 2- Progress against Key Performance Indicators
 Appendix 3- Progress against LPSA targets
 Appendix 4- Financial Statement
 Appendix 5- Explanation of traffic light symbols

Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
ER 01	To maintain a co-ordinated and robust regulatory/enforcement regime operable and that authorised development is implemented in accordance with approved documents and that inappropriate unauthorised activity is quickly addressed.	To produce and have adopted a revised cross-cutting Enforcement Policy, January 2008		The structure and appropriate working procedures are in place are proving beneficial. This will remain an ongoing process of progressive improvements to the coordination and close working arrangement to coordinate regulatory efforts. This will be adopted by Jan 08.
ER 02	Continue Borough-wide Playground Refurbishment Project to ensure compliance with national standard	Establish funding and agree 2 playground refurbishments, June 2007 Monitor and report the success of playground refurbishment March 2008	 	The two playgrounds are King George V in Widnes and Town Park in Runcorn. Refurbishment is progressing well. A report will be submitted in March 2008.
ER 03	Natural Assets Strategy - Publish the reviewed and revised Strategy and commence implementation of the relevant aspects of the new 5 year Action Plan.	Open Wigg Island Visitor Centre, May 2007 Secure funding, from National Lottery Fund, for Hale Park restoration plan, July 2007	 	Wigg Island Visitor Centre was opened by the Mayor of Halton on the 31 st October 2007. Funding was secured to enable a full restoration plan to be drawn up and a submission made to NLF for full implementation funding.

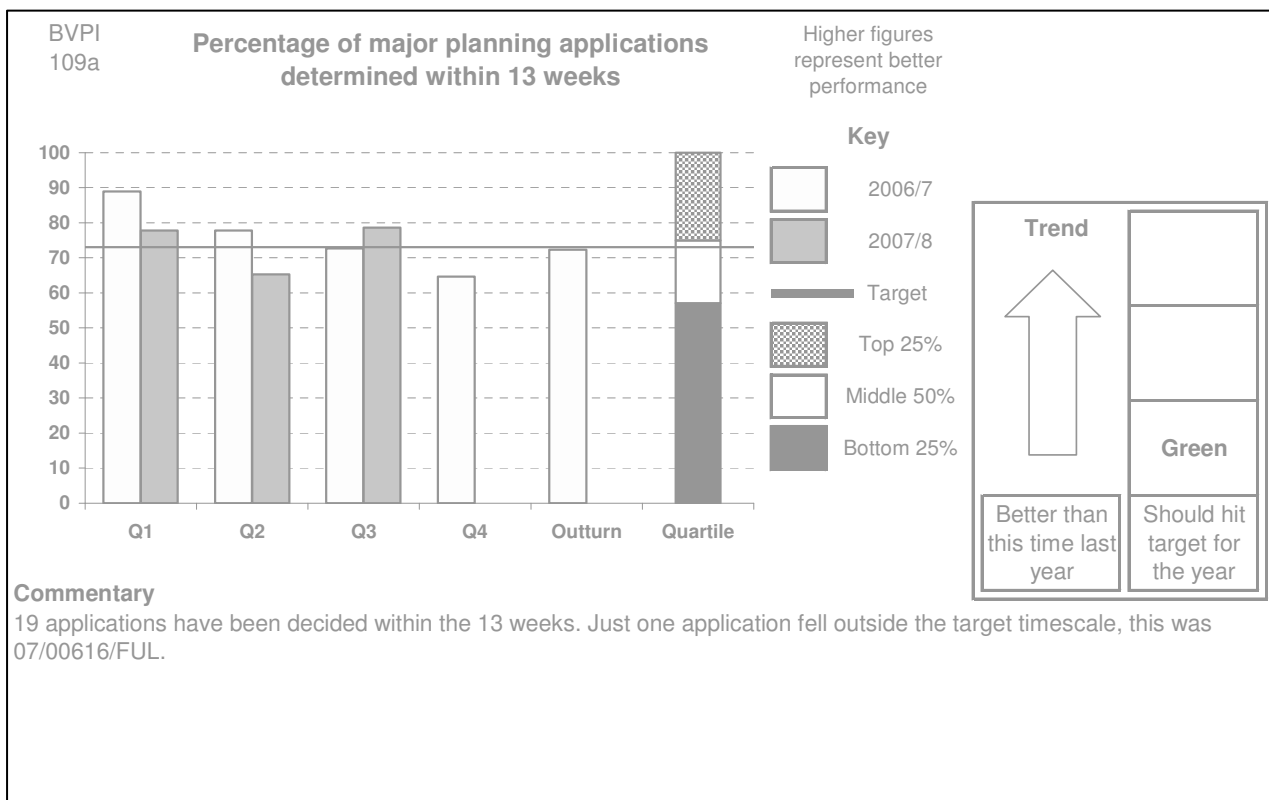
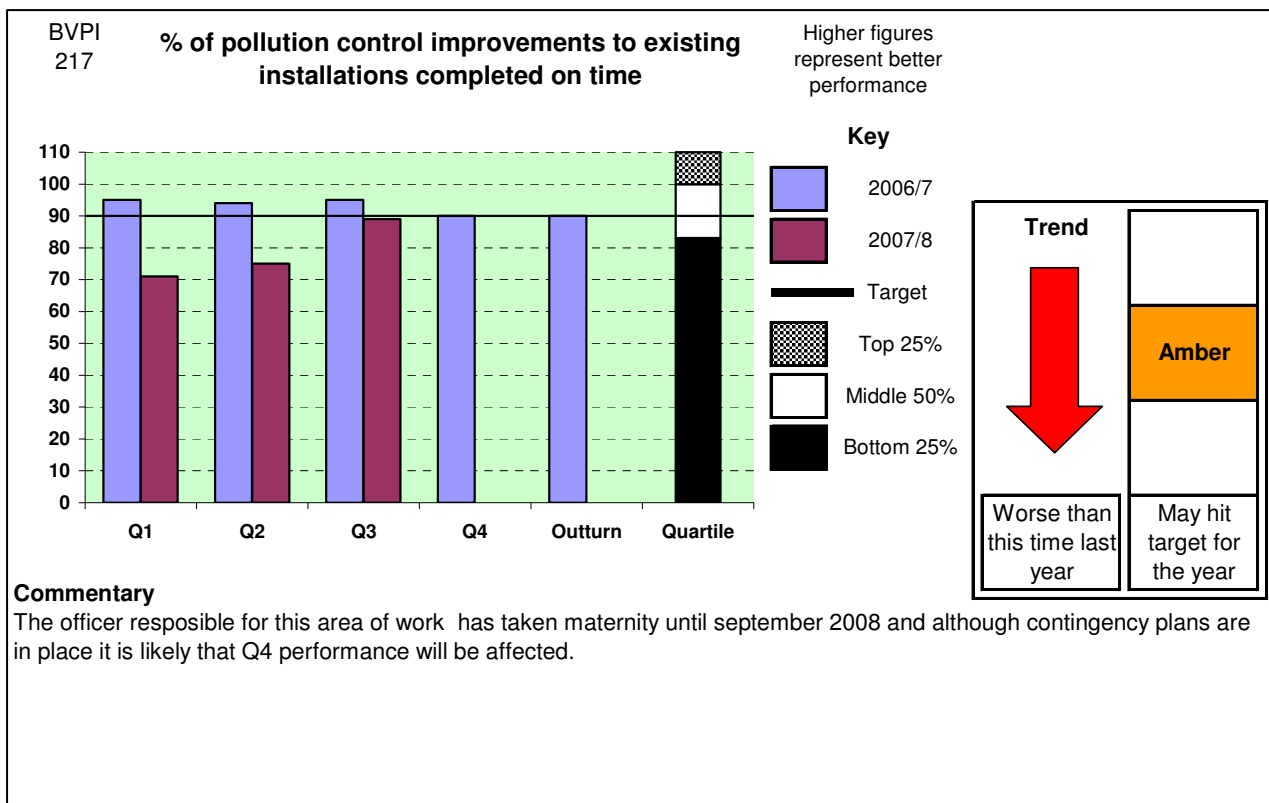
Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
		Hale Park restoration complete, March 2008		It is anticipated that the bid for stage 2 (implementation) funding will be ready for the deadline date in March 2008.
ER 04	To prepare and adopt a local development framework (LDF) and to review the LDF on a regular basis ensuring that an up to date development plan is available (statutory requirement). To achieve this by producing the following targets:-	Adoption of the Halton Lea Town Centre Strategy SPD, September 2007		Victoria Promenade and Runcorn Town Hall Park did not achieve the award in 2007. (Reported in Quarter 2 in detail)
				To ensure a consistent approach it is felt appropriate to adopt both the Runcorn Old Town and Halton Lea Town Centre Strategies simultaneously. A delay has been incurred due to the need for the Runcorn Old Town SPD to undertake Habitat Regulatory Assessment and increase its geographical scope to incorporate de-linking arrangements of the existing Silver Jubilee Bridge from the strategic highway network that will result from the construction of the new Mersey Gateway Bridge and resulting regeneration opportunities as a consequence of the Mersey Gateway Regeneration Strategy.

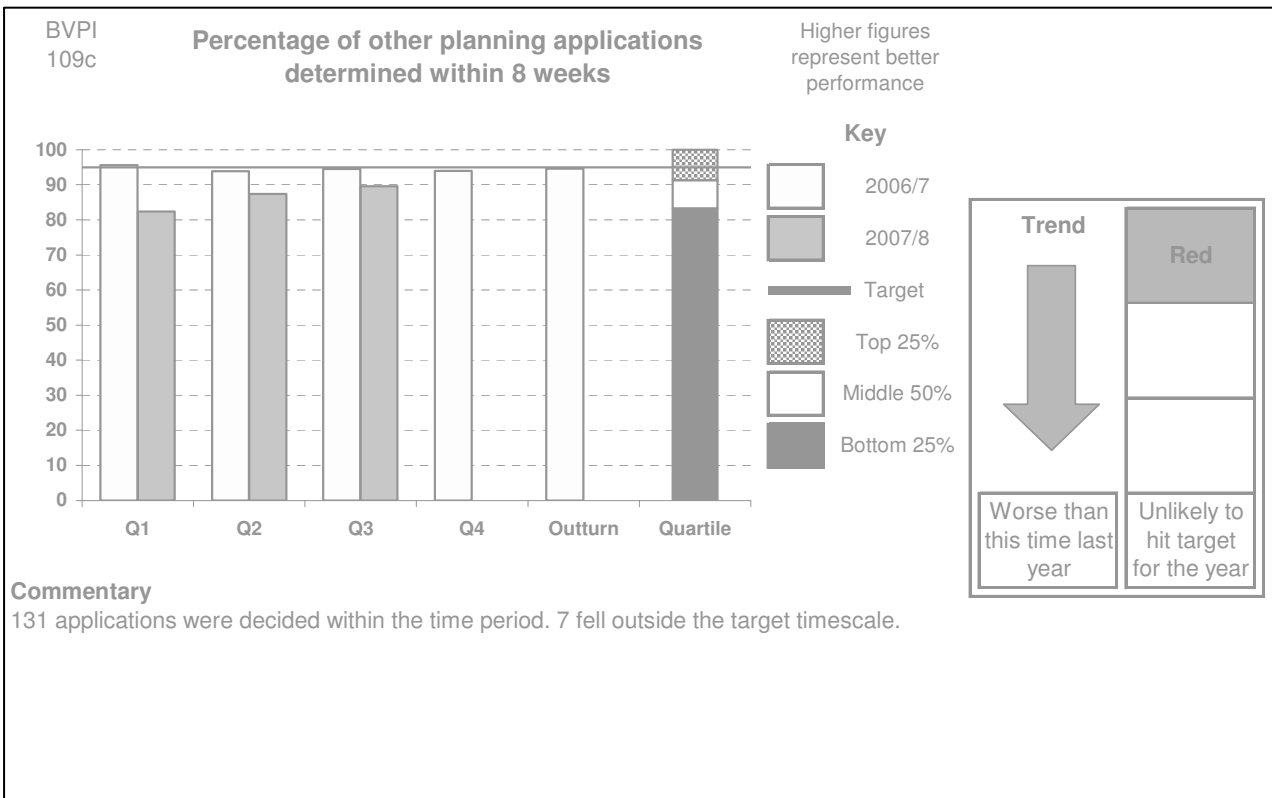
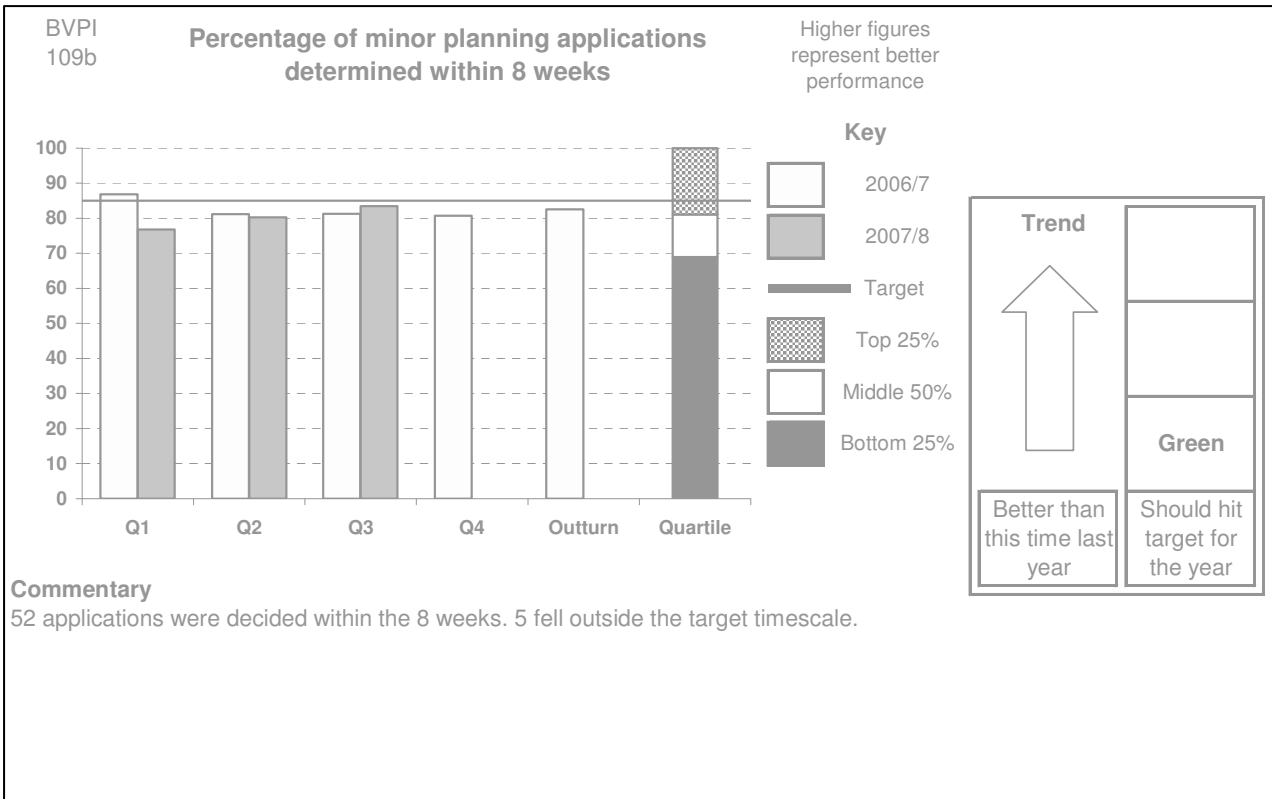
Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
		Adoption of the Sandymoor SPD, February 2008		Requirement for a revised hydrology and flood risk model (Environment Agency approved) for Keckwick Brook catchment was undertaken following unforeseen flooding events. This modelling work was completed and approved by EA in autumn 2007 allowing revised Masterplan and, design of mitigation measures to proceed.
		Adoption of the Design of New Residential Development SPD, November 2007		This SPD will be delayed due to priority given to other SPDs and the Core Strategy and to take account of recent appeal decisions on residential development design standards.
		Adoption of the Transport & Accessibility SPD, February 2008		This SPD will be delayed due to priority given to other SPDs and the Core Strategy and to take account of recent appeal decisions on residential development design standards.
ER 05	To develop and implement a strategy for the three town centres in order to maximise the social, economic and cultural well-being of the local population	Complete consultation with interested parties, April 2007		Work has been delayed due to priority given to other SPDs and the Core Strategy.
		Produce strategy document and submit		The issues raised in the commentary to ER04, above, are

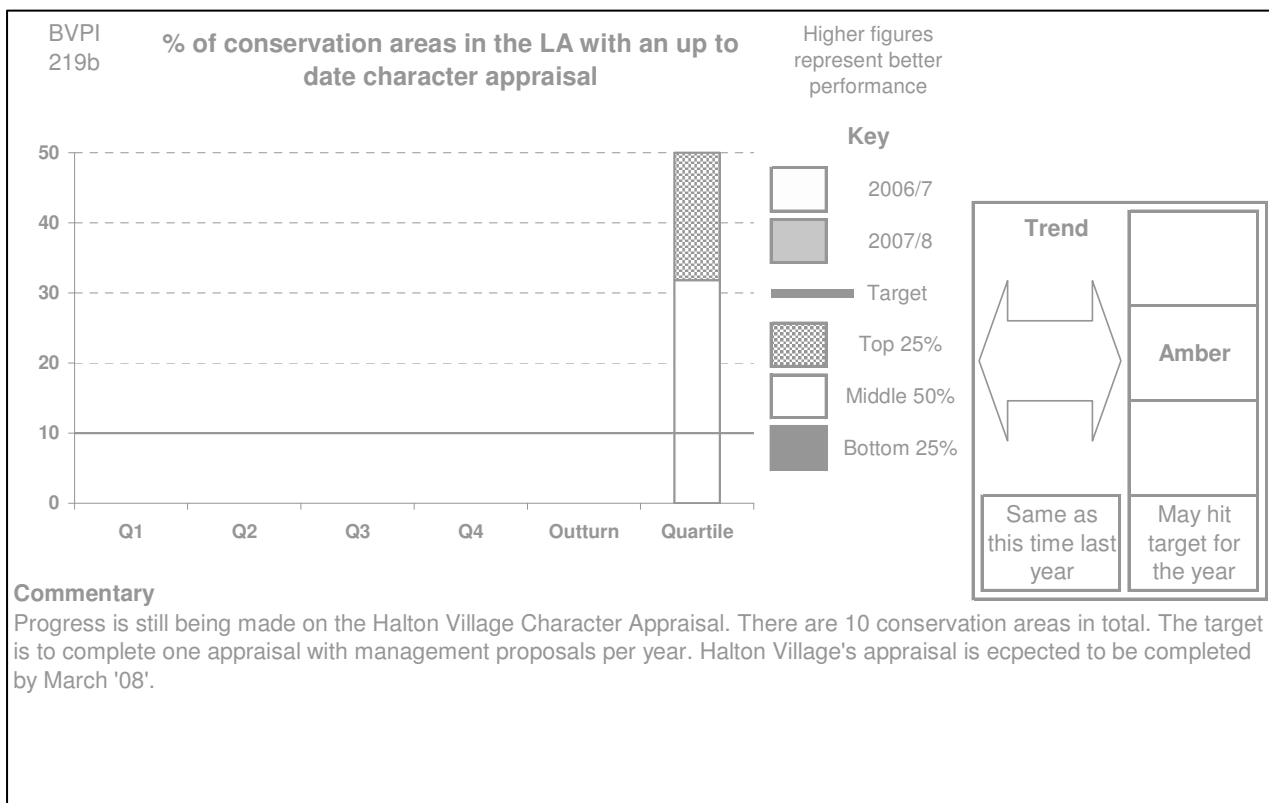
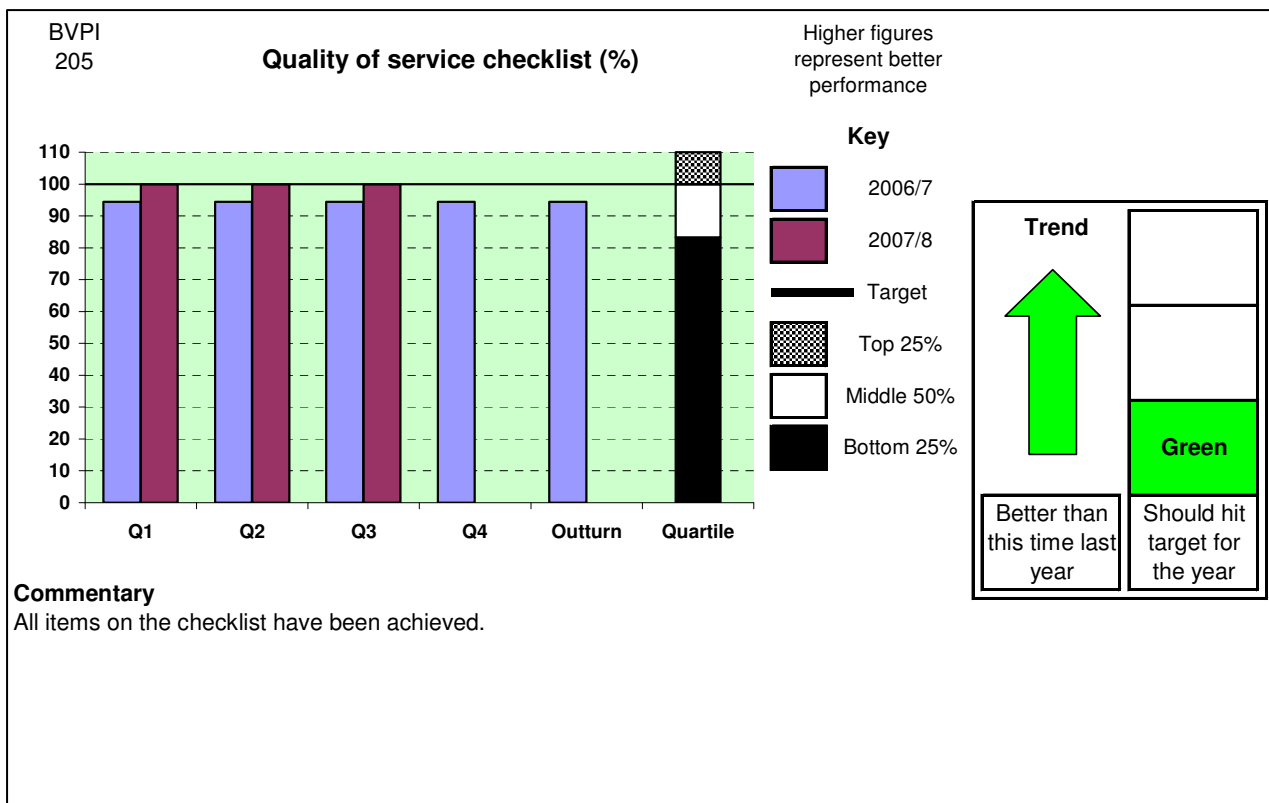
Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
		to Exec. Board for approval. December 2007.		also applicable here. The most relevant is the staffing issue.
ER 06	Review and publish an updated Municipal Waste Management Strategy and commence implementation of the relevant objectives contained within the strategy, so as to secure compatibility with wider Merseyside strategy.	<p>Exercise to Update Waste Management Strategy, April 2007</p> <p>Consultation on draft Updated Strategy, Autumn 2007</p> <p>Adoption of Updated Strategy, December 2007</p> <p>Approval of Waste Action Plan, July 2007</p> <p>Pilot scheme to deliver kerbside multi-material recycling services (subject to the approval of the Waste Action Plan), October 2007</p>	    	<p>Work to update the Council's Waste Management Strategy commenced as planned.</p> <p>Consultation commenced 27 December, 2007 and will continue until 27 January, 2008 (See Key Developments for further information)</p> <p>Adoption of the Council's Strategy is now anticipated to be by March 2008.</p> <p>At its meeting of the 19th July 2007, the Executive Board approved the principles of the Council's Waste Action Plan</p> <p>Pilot scheme commenced October 2007. (See Key Developments for further information)</p>

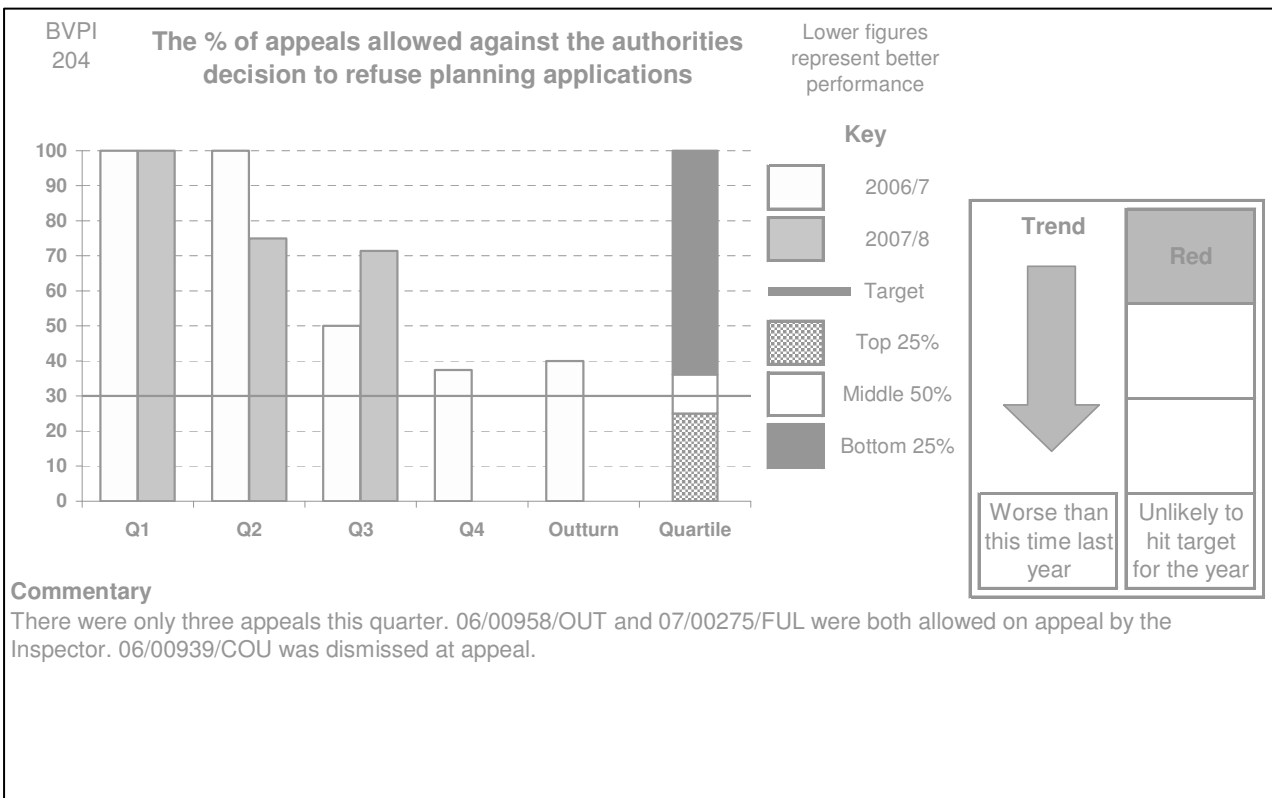
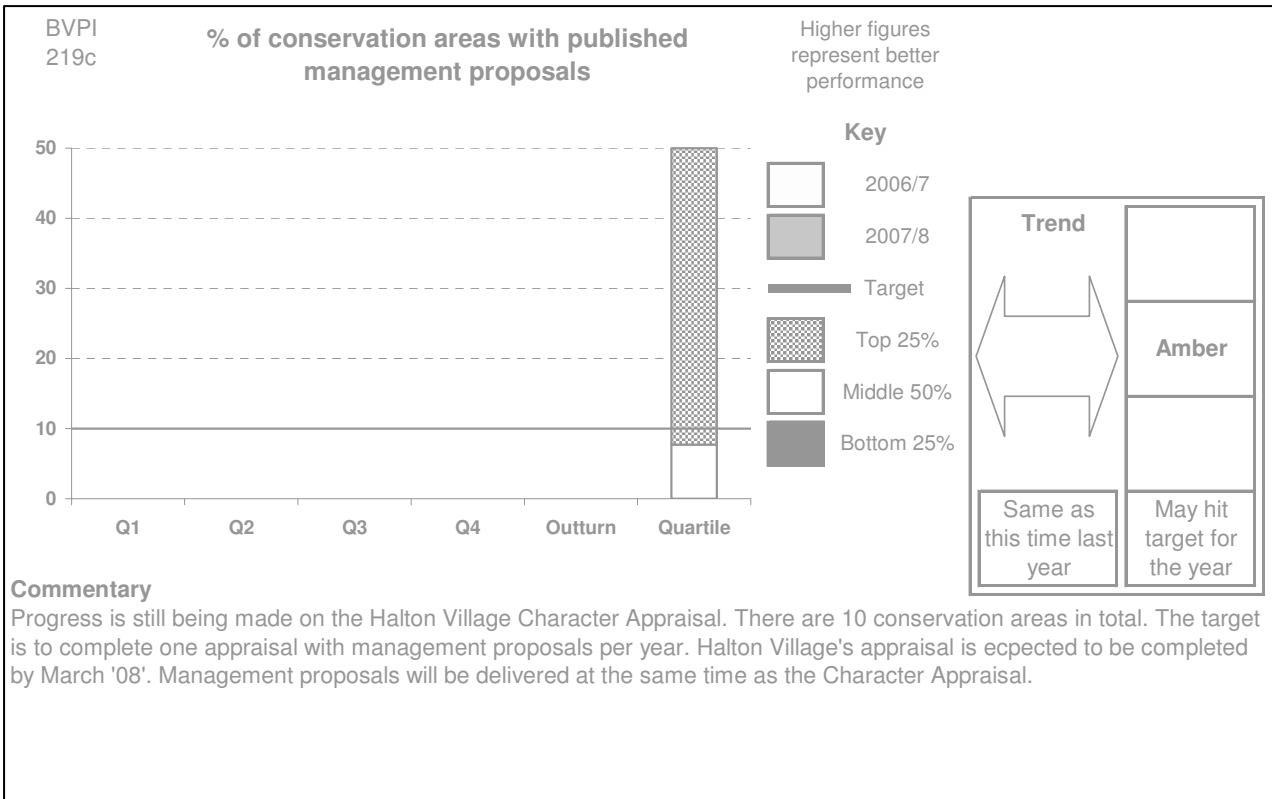
Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
ER 07	To procure an integrated waste management infrastructure/partnership to meet the requirements of the Municipal Waste Management Strategy	<p>Halton agreed Contract Procurement Strategy with Merseyside Waste Disposal Authority, March 2007</p> <p>Approval of Inter Authority Agreement (IAA) to formalise partnership arrangement with MWDA for the procurement of facilities and services, July 2007</p>	 	<p>The Strategy was agreed in March 2007. Progress on the implementation of this strategy continues to be made on contract procurement with the MWDA.</p> <p>Negotiations are continuing with the MWDA, and it is anticipated that a formal IAA will be completed by February 2008.</p>
ER 08	Develop policy and practice regarding the introduction of legislation to ban smoking in public places introduce and continue to undertake effective balanced enforcement and review impact after 12 months and 24 months with the objective of ensuring appropriate smoke free environments.	<p>Establish Smoking, Education & Enforcement Team by May 2007.</p> <p>Complete programme of education for all premises by July 2007.</p>	 	<p>The Department has continued to enforce across the range of workplaces within the borough both within and outside working hours.</p> <p>Compliance rates have been good and only one fixed penalty notice has needed to be served. Areas of non-compliance on the whole are due to lack of correct signage and relate to small businesses. The section continues to work with partners in Merseyside to ensure a consistent approach and the PCT</p>

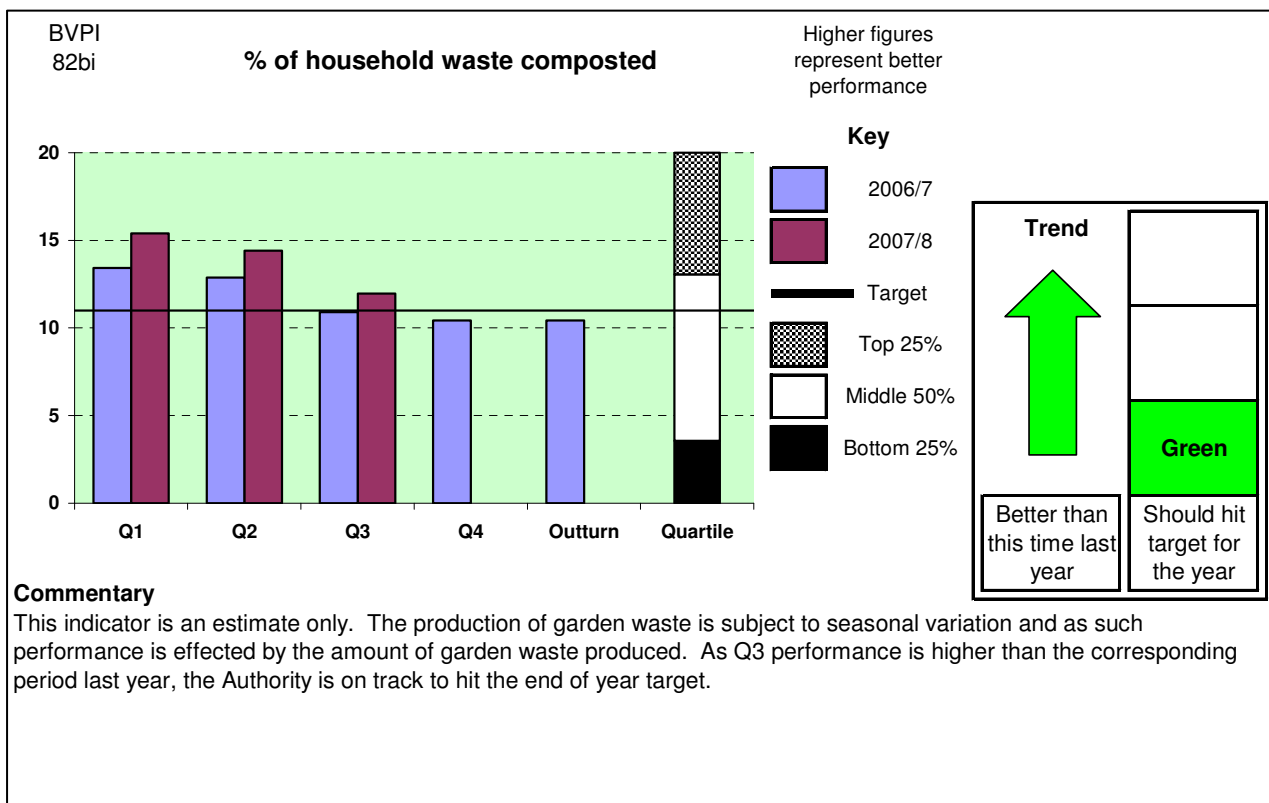
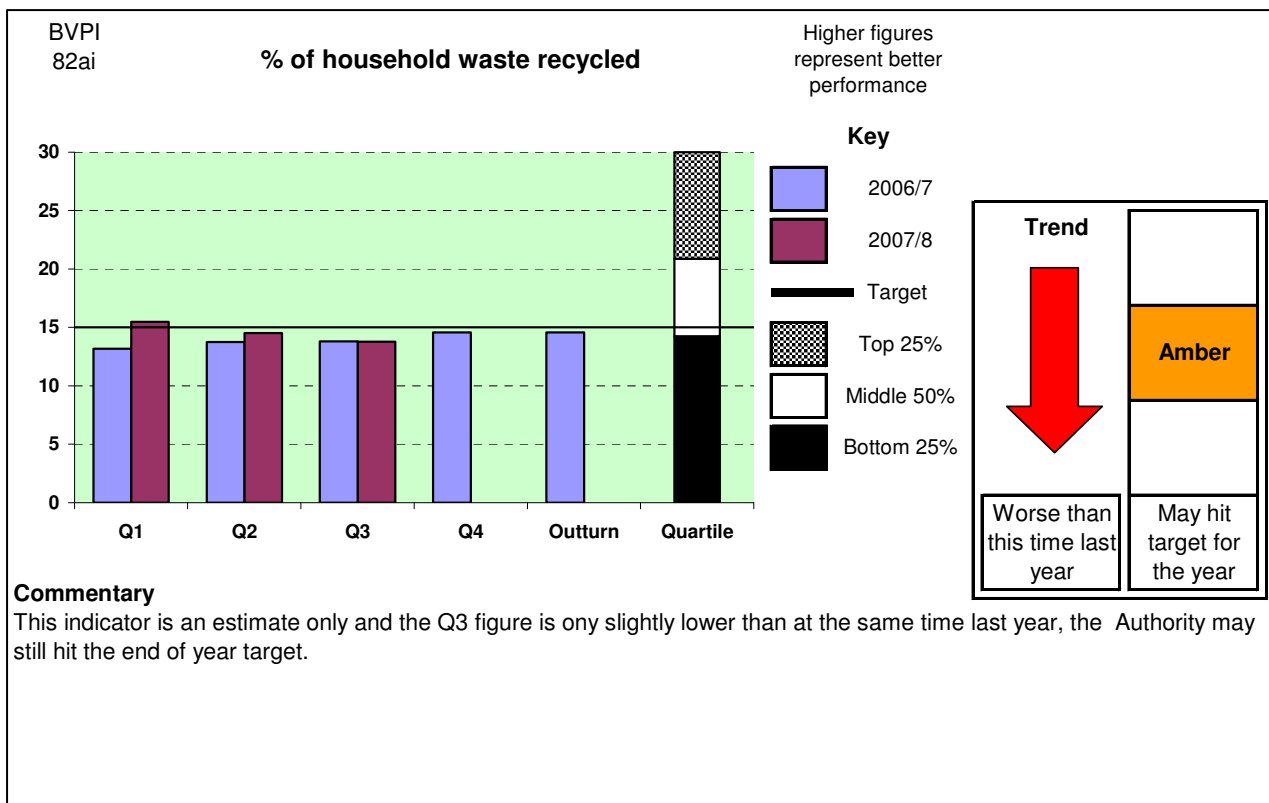
Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
				to maximise the health benefits.

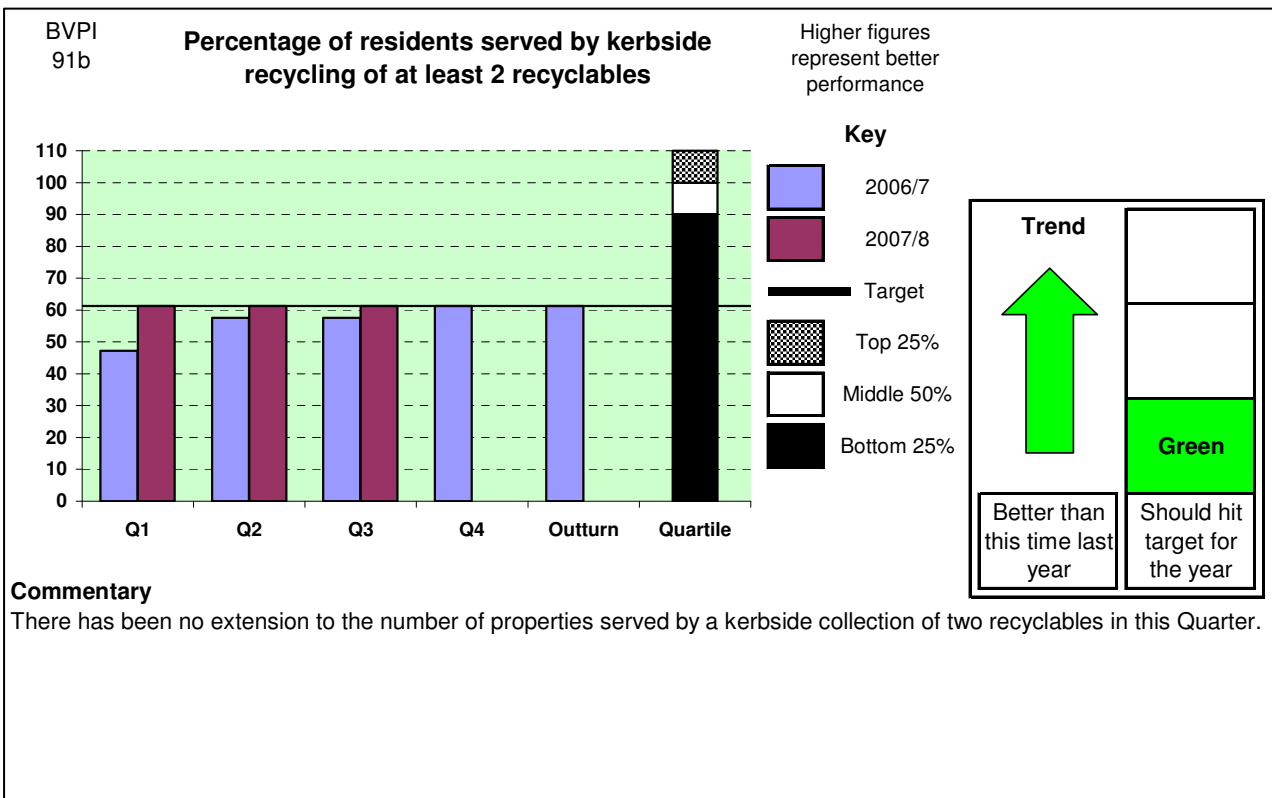
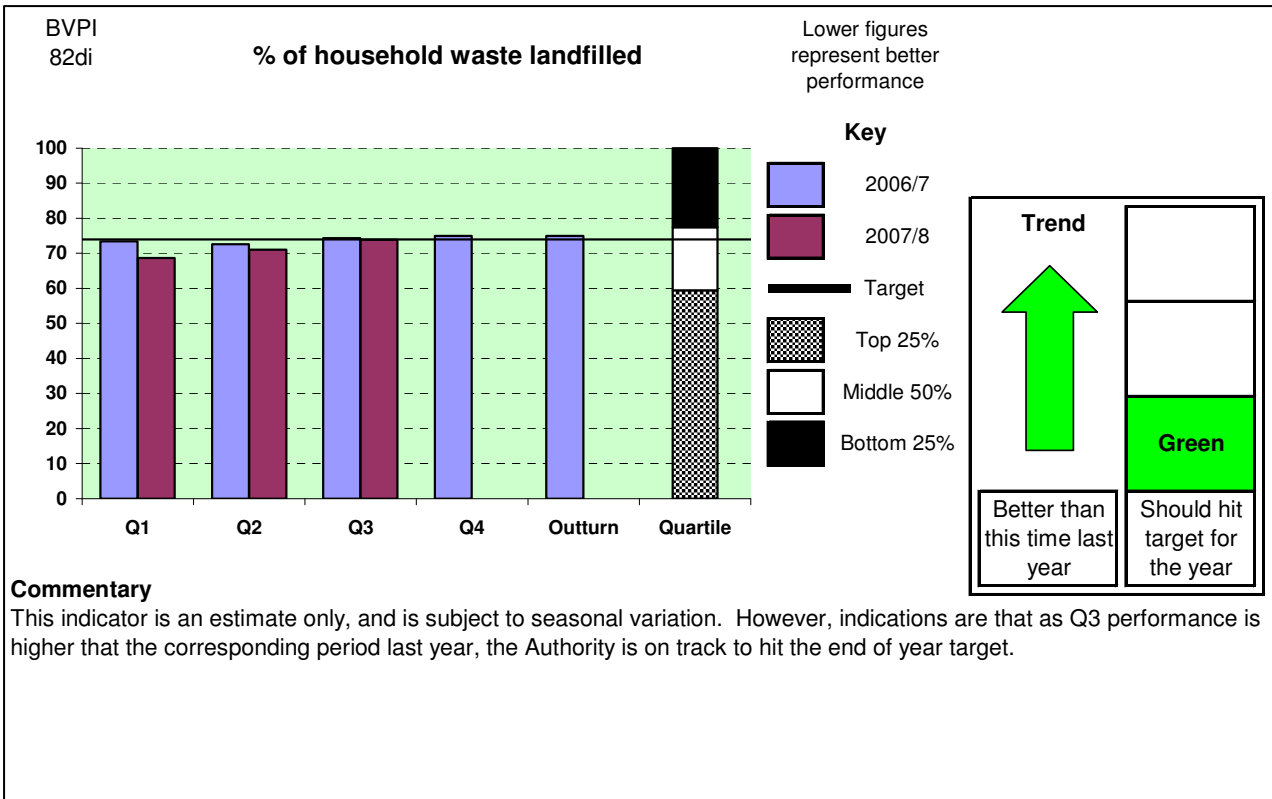


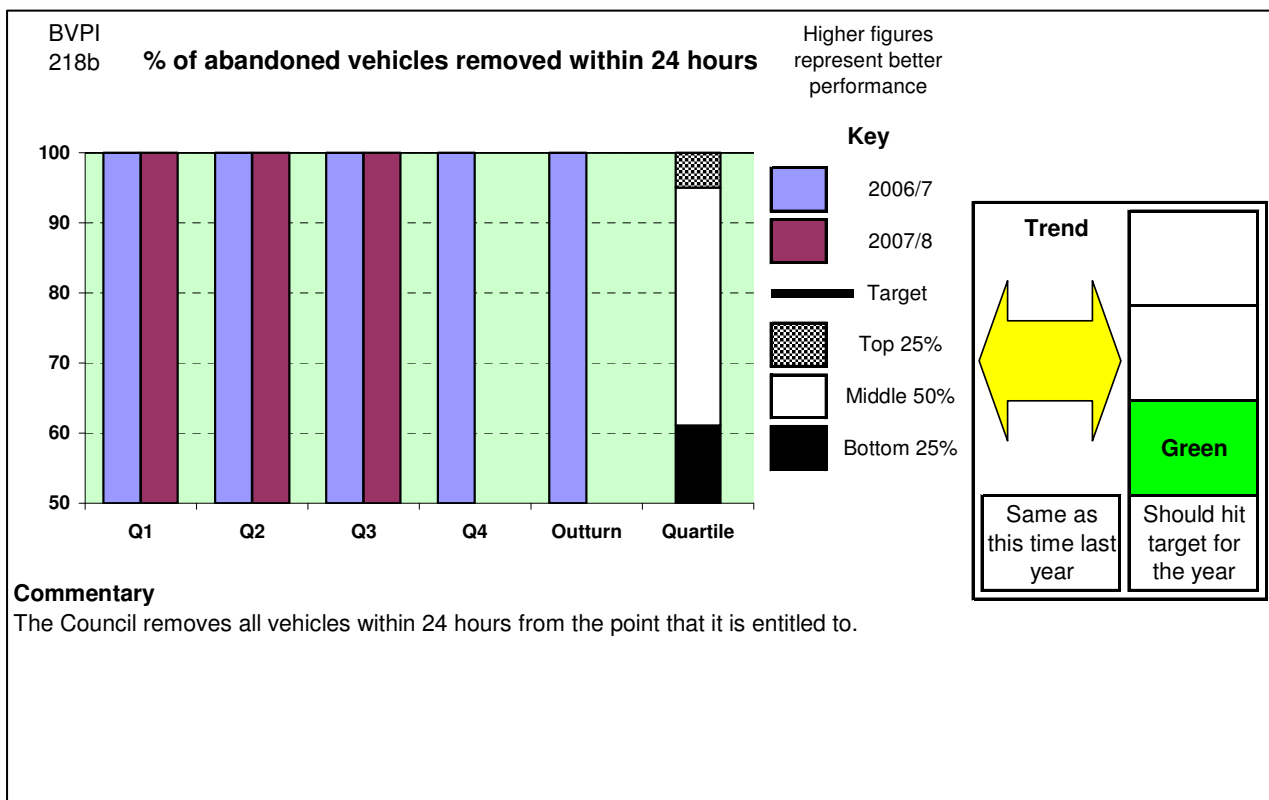
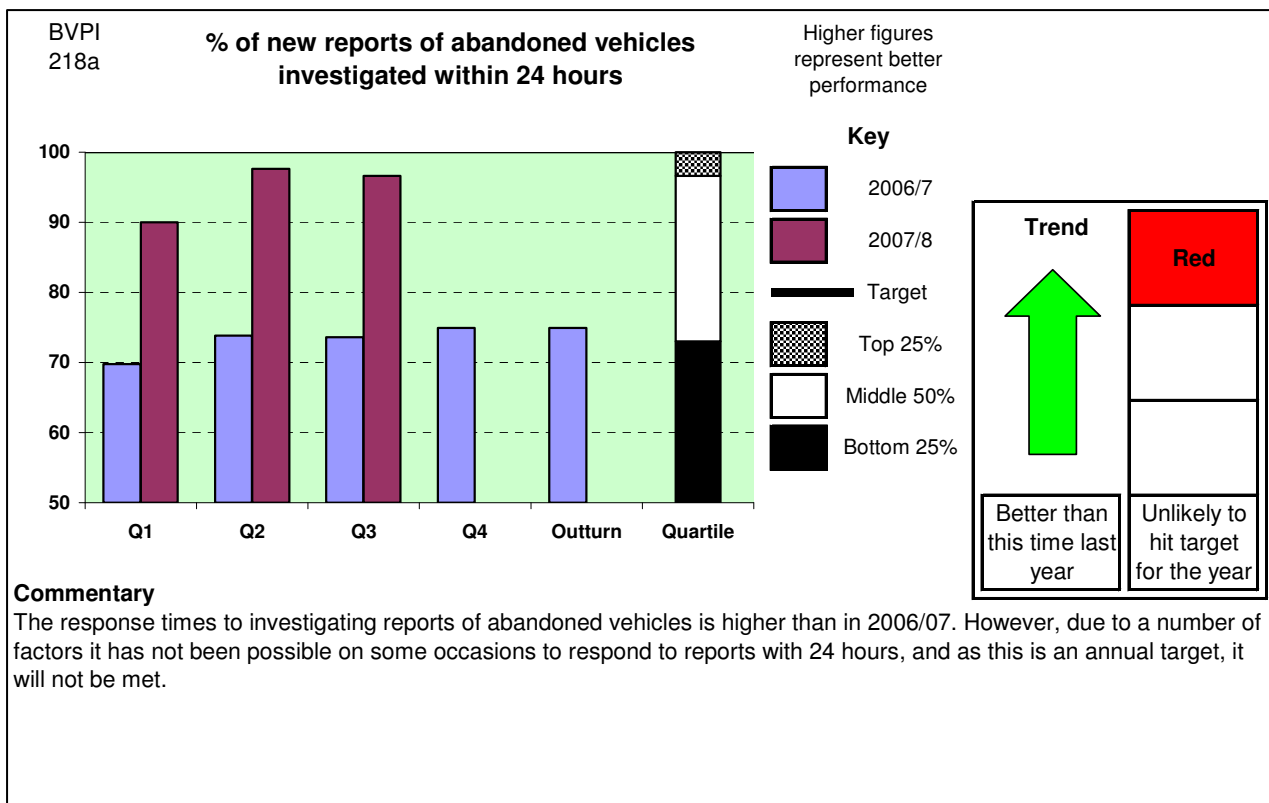


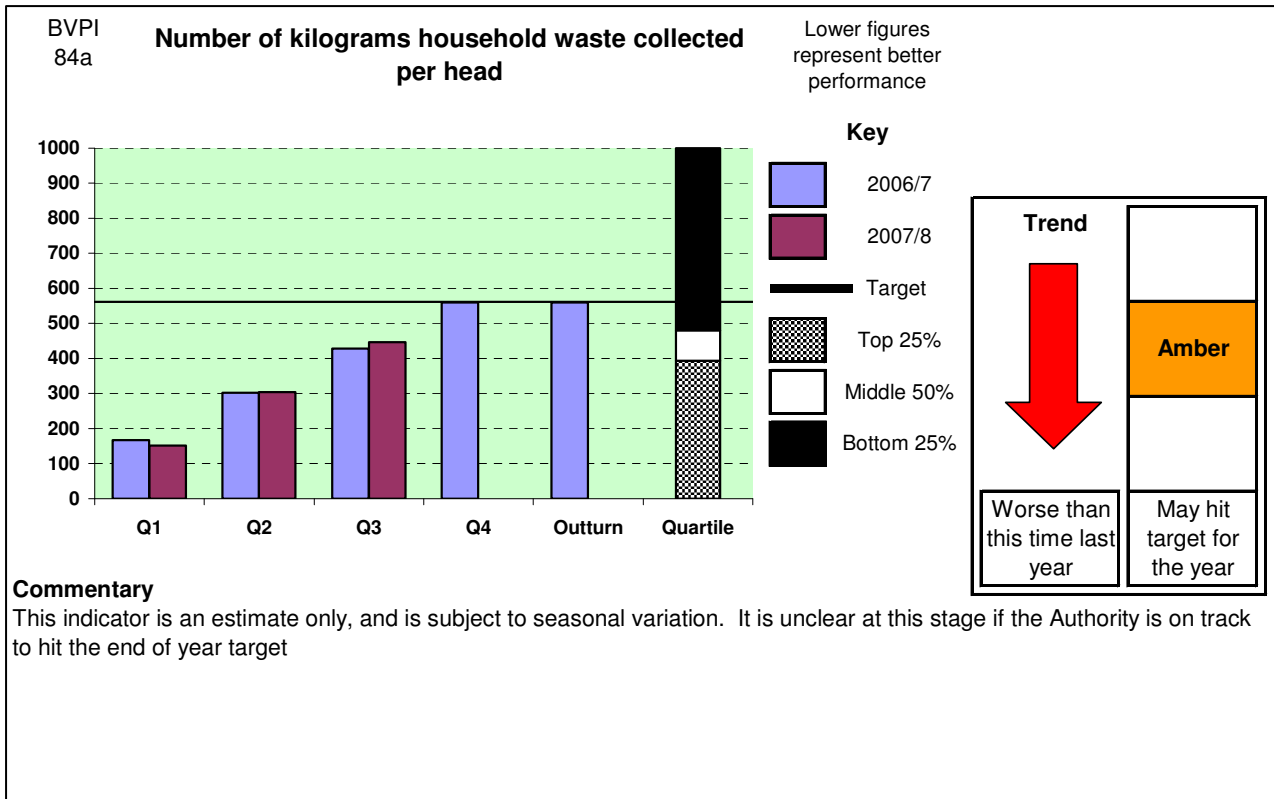













The following indicators will be reported on an annual basis in Q4,

- BVPI 106
- BVPI 199a
- BVPI 199b
- BVPI 199c
- BVPI 199d
- BVPI 86
- BVPI 87

LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
6	Reducing vehicle arson: The number of incidents of arson occurring to non derelict vehicles (during the year 1 April to 31 March)	200 (Jan – Dec 2005)	140 (Apr 07 – Mar 08)	143	120		Compared to previous quarters, there has been a significant number of incidents of vehicle arson in the third quarter. However, the year end target is anticipated to be met.
7	Improving health and well-being: The number of people reporting to the NHS stop smoking services who had set a quit date and who are still not smoking at the four weeks review (during the year 1 April to 31 March)	850 (2005/6)	2000 (2008/9)	1049	N/a	N/a	Statistics are not available from the NHS until Feb 08.

ENVIRONMENTAL HEALTH & BUILDING CONTROL DIVISION**Revenue Budget as at 31st December 2007**

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<i>Expenditure</i>					
Employees	1,644	1,237	1,173	64	1,174
Premises Support	79	0	0	0	0
Other Premises	8	7	3	4	3
Supplies & Services	305	228	184	44	235
Transport	66	44	42	2	43
Central Support Services	324	0	0	0	0
Departmental Support Services	321	0	0	0	0
Agency Related	14	14	17	(3)	17
Asset Charges	2	0	0	0	0
Total Expenditure	2,763	1,530	1,419	111	1,472
<i>Income</i>					
Sales	-50	-49	-43	(6)	-43
Building Control Fees	-370	-277	-230	(47)	-230
Pest Control	-64	-48	-60	12	-60
Other Fees & Charges	-5	-4	-3	(1)	-3
Grant Funding	-196	-190	-173	(17)	-173
Reimbursements	-14	-6	-7	1	-7
Total Income	-699	-574	-516	(58)	-516
Net Expenditure	2,064	956	903	53	1,056

Comments on the above figures:

In overall terms, revenue net expenditure at the end of quarter 3 is below budget. With regards to expenditure, staffing is below budget at the end of quarter 3. This is a combination of vacancies within the Enforcement Co-ordination, Building Control, Food Health & Safety and Environmental Protection Teams. With regards to income, Building Control fees are less than budget to date as a result of increased competition from the private sector. Although it can be anticipated that the deficit will be closed in the final quarter of the financial year, it is unlikely that the annual target will be achieved. At this stage it appears the only significant issue is the low Building Control income.

ENVIRONMENTAL HEALTH & BUILDING CONTROL DIVISION**Capital Projects as at 31st December 2007**

	2007/08 Capital Allocation	Allocation To Date	Actual Spend To Date	Allocation Remaining

	£'000	£'000	£'000	£'000
Noise Equipment Replacement	10	10	11	(1)
Contaminated Land Stenhills Quarry	170	74	0	170
Air Quality Monitoring Station	20	0	0	20
Total Capital Expenditure	200	84	11	189

PLANNING DIVISION

Revenue Budget as at 31st December 2007

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<i>Expenditure</i>					
Employees	993	747	685	62	690
Premises Support	67	0	0	0	0
Hired & Contracted Svcs	80	60	109	(49)	111
Unitary Development Plan	25	19	4	15	10
Supplies & Services	138	101	51	50	219
Transport	16	12	13	(1)	13
Central Support Services	229	0	0	0	0
Departmental Support Services	255	0	0	0	0
Agency	3	2	0	2	0
Total Expenditure	1,806	941	862	79	1,043
<i>Income</i>					
Planning Fees	-782	-547	-541	(6)	-541
Support Services	-400	0	0	0	0
Planning Delivery Grant	-250	-77	-77	0	-77
Total Income	-1,432	-624	-618	(6)	-618
Net Expenditure	374	317	244	73	425

Comments on the above figures:

In overall terms revenue spending at the end of quarter 3 is below budget.

With regards to expenditure, employees is below budget to date due to staff vacancies within the department. The variance of spend above budget to date relating to hired and contracted services is due to spend funded by Planning Delivery Grant and will be offset by grant by the financial year-end. The variance in supplies and services is mainly due to spend within the Spatial Planning section, however, it is anticipated that the full budget will be spent by the financial year end. The large commitment in this area includes £134k of Mersey Gateway related expenditure for policy work.

In terms of income, an estimated budget of £250k has been identified against the Planning Delivery grant. In fact, the actual allocation for grant has been confirmed at £300,000 all of which has been committed. The first tranche of £77k has been received to date.

At this stage it is anticipated that overall spend will be in line with the Departmental budget by the financial year-end.

Landscape Services Division 2007/2008.

Waste Management Services Division 2007/2008.

Revenue Budget as at 31st December 2007.

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<u>Expenditure</u>					
Employees	6,591	4,939	4,850	89	4,850
Building Maintenance	27	0	0	0	0
Operational Buildings	108	0	0	0	0
Landscape Maintenance	271	206	190	16	190
Office Accommodation	59	0	0	0	0
Other Premises Costs	131	98	82	16	85
Supplies and Services	398	302	329	(27)	356
Recycling Plan/Strategy	133	100	100	0	100
Hired & Contracted Services	304	230	276	(46)	303
Tipping	212	151	121	30	121
Transport	1,958	1,465	1,527	(62)	1,527
Grants To Voluntary Organisations	18	14	9	5	9
Agency Services	128	96	78	18	78
Waste Disposal - Fridges	60	45	32	13	32
Waste Disposal - Green Waste	128	96	92	4	92
Waste Disposal - Other	154	116	74	42	74
Waste Disposal - HWC's	1,129	847	890	(43)	890
Waste Disposal - Domestic Refuse	615	462	433	29	433
Waste Disposal - Landfill Tax	1,138	854	855	(1)	855
Internal Support Costs	618	0	0	0	0
Central Support Costs	437	0	0	0	0
Capital Financing	81	69	67	2	67
Asset Charges	202	0	0	0	0
Total Expenditure	14,900	10,090	10,005	85	10,062
<u>Income</u>					
Sales	-138	-91	-97	6	-97

Fees & Charges - Trade Waste	-625	-469	-365	-104	-365
Fees & Charges - Bulky Waste	-213	-160	-27	-133	-27
Fees & Charges - Other	-67	-50	-13	-37	-13
Rents	-15	-11	-9	-2	-9
Grounds Maintenance Recharge	-3,112	-78	-166	88	-166
Support Service Income	-233	0	0	0	0
Government Grants	-120	-91	-165	74	-165
Reimbursements & Other Grants	-491	-358	-381	23	-381
School's SLA	-152	-124	-124	0	-124
Building Cleaning Recharges	-777	-583	-589	6	-589
School Cleansing Recharges	-635	-477	-495	18	-495
Miscellaneous St. Cleansing Recharges	-159	-119	-80	-39	-80
Non - Revenue	-110	-83	-73	-10	-73
Total Income	-6,847	-2,694	-2,584	(110)	(2,584)
Net Expenditure	8,053	7,396	7,421	(25)	7,478

Capital Expenditure - 2007/2008




Expenditure as at 31st December 2007.

Code	Scheme	2007/2008 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	2007/ 2008 Variance £'000
H300	Litter Bin Replacement	20	10	3	17
H302	Victoria Park HLF	170	50	127	43
H308	Victoria Park CCTV	28	0	23	5
N002	Drainage Works at Household Waste Site	50	0	0	50
N003	Hale Park	35	10	4	31
N004	Children's Playground Equipment	65	20	-16	81
N009	Sports Pitch Improvement	400	290	247	153
N010	Wigg Island Visitor Centre	120	20	90	30
N021	Noise Equipment Replacement	10	10	11	(1)
N022	Air Quality Monitoring Station	20	0	0	20
N023	Refuse Collection Fleet	1,088	1,088	1086	2
N529	Contaminated Land - Stenhills Quarry	170	74	0	170
	Landfill Tax Credit	340	320	178	162
		2,516	1,892	1,753	763

Local Strategic Partnership 2007/2008.**Expenditure as at 31st December 2007.**

Code	Scheme	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
		£'000	£'000	£'000	£'000
7301	Area Forum 1	110	82	12	70
7302	Area Forum 2	89	67	24	43
7303	Area Forum 3	87	65	15	50
7304	Area Forum 4	127	95	23	72
7305	Area Forum 5	114	86	13	73
7306	Area Forum 6	53	39	0	39
7307	Area Forum 7	20	15	14	1
7338	Civic Pride	10	7	9	(2)
7343	Enterprise Development	102	76	66	10
7372	Pride Of Place Action Team	72	54	88	(34)
7373	Multi Skilled Maintenance Team	44	33	33	0
7375	Neighbourhood Pride	49	36	30	6
7377	Area Forum Co-ordinator	30	22	25	(3)
7382	Anti-Social Behaviour	27	20	14	6
7390	Graffiti Team	72	54	43	11
					0
		1,006	751	409	342

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved</u>.</p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p>

QUARTERLY MONITORING REPORT

DIRECTORATE: Health & Community
SERVICE: Health & Partnerships
PERIOD: Quarter 3 to period-end 31 December 2007.

1.0 INTRODUCTION

This quarterly monitoring report covers the Health & Partnerships Department third quarter period up to 31 December 2007. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic lights symbols have been used to reflect progress to date is explained within Appendix 5

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

Information Technology

Corporate IT will be working with Health & Community (H&C) and Children' & Young People's Directorate (CYPD) to implement Carefirst 6. The Project Board is due to meet in January and start to progress the implementation of the system.

In addition to implementing Carefirst 6, H&C will commence work on a comprehensive Business Process Review with Corporate IT so that a 3 and 5 year Information Technology Strategy is produced for the Directorate.

Finance

A Croft Divisional Group has been established in line with the CSED (Care Services Efficiency Group) initiative for financial assessments. Work has commenced this quarter with progress made in a number of areas e.g. to improve the management of bad debts, increase methods of payment and recovery through the use of direct debits and a review of the charging policy and the fee rates for Direct Payments. A number of suggestions have been/will be put forward to members to ensure consistent application with neighbouring authorities across the North West in particular for charging policy and direct payment rates.

Direct Payments

The number of service users in receipt of Direct Payments continues to increase and in total has exceeded this years target. At the 31st December there were 190 ongoing service users and 338 carers receiving a carers break using a Direct Payment.

Performance Management

The Directorate has noted which of the 198 National Indicators it will be required to contribute to. Additionally H&C will be working with Health to determine how the 40 indicators outlined in the new Health & Social Care Outcomes Performance Accountability Framework will be supplied. An announcement is expected from CSCI in February 2008 about the way they will measure performance for social care services in 08/09 following their recent merger with the Department of Health and the setting up of the new Care Quality Commission.

Consumer Protection

The financial aspects of the joint Halton/Warrington project aimed at developing a single Trading Standards Service to serve both Boroughs are to be examined by the management consultants KPMG, as one element of their work programme for the Council.

A customised, shared online diary system has been installed for use by the Registration Service, the Contact Centre and the staff at HDL offices. It is envisaged that funeral directors and Halton Hospital will be allowed to make appointments on the system at the end of 2008. The system will also generate certain performance data, which is presently recorded and collated manually.

Contracts and Supporting People

Work has commenced on the development of a Domiciliary Care Strategy. The strategy will take into account long term demand forecasts, the local and regional market and best practise models/innovation in the field of domiciliary care. Service users, carers, providers and wider stakeholders will be consulted to inform the development of the strategy.

Housing

Following the announcement in the Housing Green Paper (July07) of opportunities to bid for housing Growth Point status, a joint expression of interest has been submitted for the Mersey sub region by Halton/St Helens and Liverpool/Wirral. For Halton, Growth Point Status will require the development of 600 units per annum to 2016 (i.e. Draft RSS figure of 500pa + 20% over 8 years).

The refurbishment of Riverview Traveller site has been successfully completed, and the temporary site at Johnsons Lane has now been decommissioned.

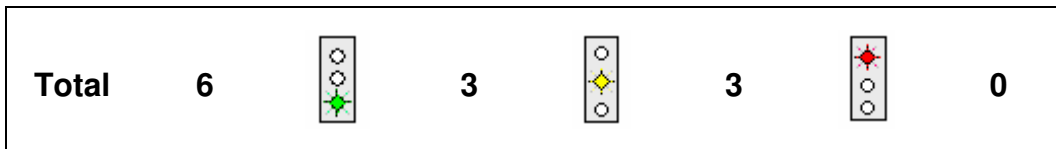
3.0 EMERGING ISSUES

Housing

The initial bidding round for Housing Corporation funding to support Housing Association developments in the Borough over the next 3 years has now closed and the outcome is expected in March 08. Key proposals include:

- the continued regeneration of the Castlefields neighbourhood
- the development of extra care housing in Halton View, Widnes

4.0 PROGRESS AGAINST KEY OBJECTIVES / MILESTONES



Of the six key milestones, three are progressing satisfactorily and three have been rated amber. For further details, please see Appendix 1.

4.1 PROGRESS AGAINST OTHER OBJECTIVES / MILESTONES

There are no other objectives for the service. Nine milestones within the key objectives are designated 'non-key'. Those milestones are routinely reported in quarters 2 and 4. No non-key milestones have been reported by exception this quarter.

5.0 SERVICE REVIEW

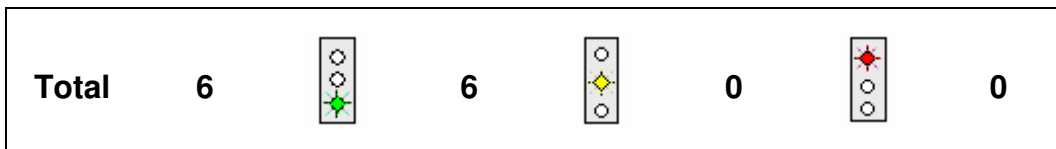
Housing

Halton Housing Trust (HHT) completed a review of contracted services carried out by HHT on behalf of HBC. A project team in Health and Community have been reviewing the implications for HBC with a view to presenting options to members on the future of the services by February 2008.

Adults with Learning Disabilities Financial Recovery Plan

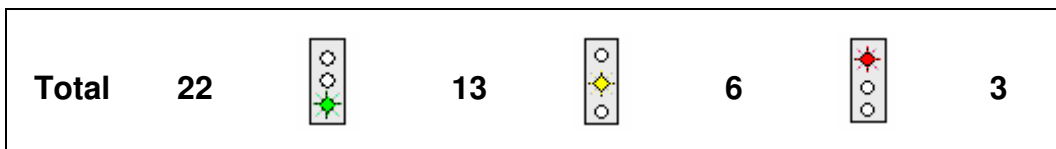
The Directorate Management Accounts Team is continuing to provide support to critically review all areas of spend and services provided to identify ways of reducing the current ALD overspend of care services and transport.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



Progress towards targets for all Key indicators is good. For further details refer to Appendix 2

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS



Of the other indicators for the service, 13 are progressing satisfactorily. 6 are uncertain and have been rated amber and 3 are causing cause for concern and have been rated red. For further details, please refer to Appendix 3.

7.0 PROGRESS AGAINST LPSA TARGETS

There are no LPSA targets for this service.

8.0 RISK CONTROL MEASURES

During the production of the 2007-08 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.




Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.




9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

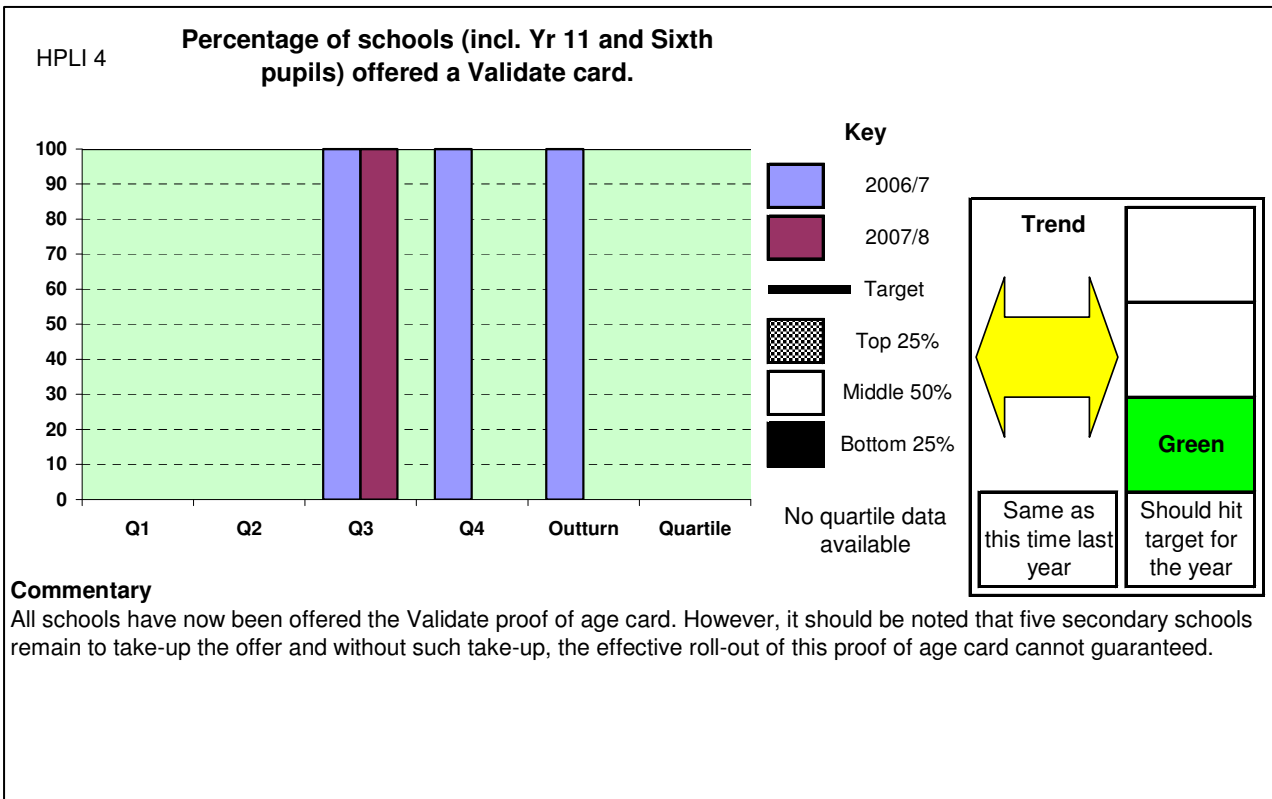
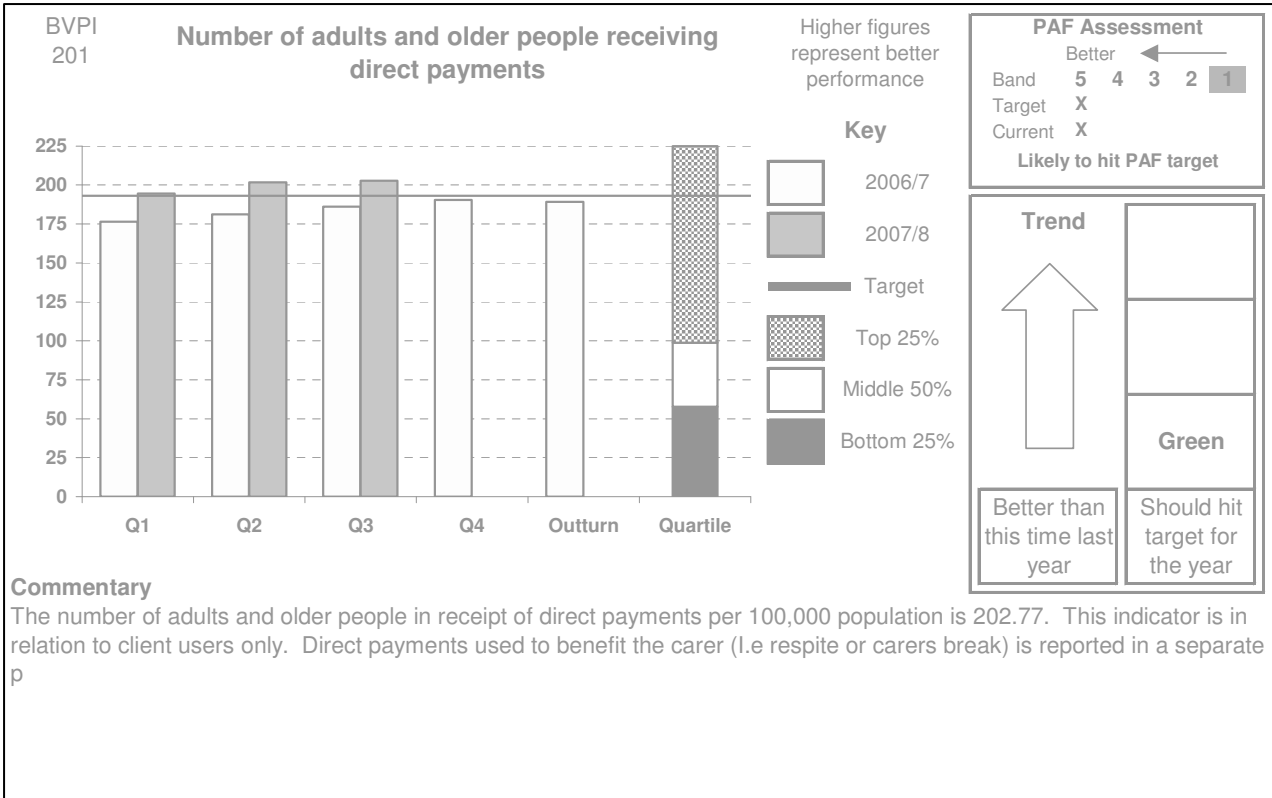
During 2006/07 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

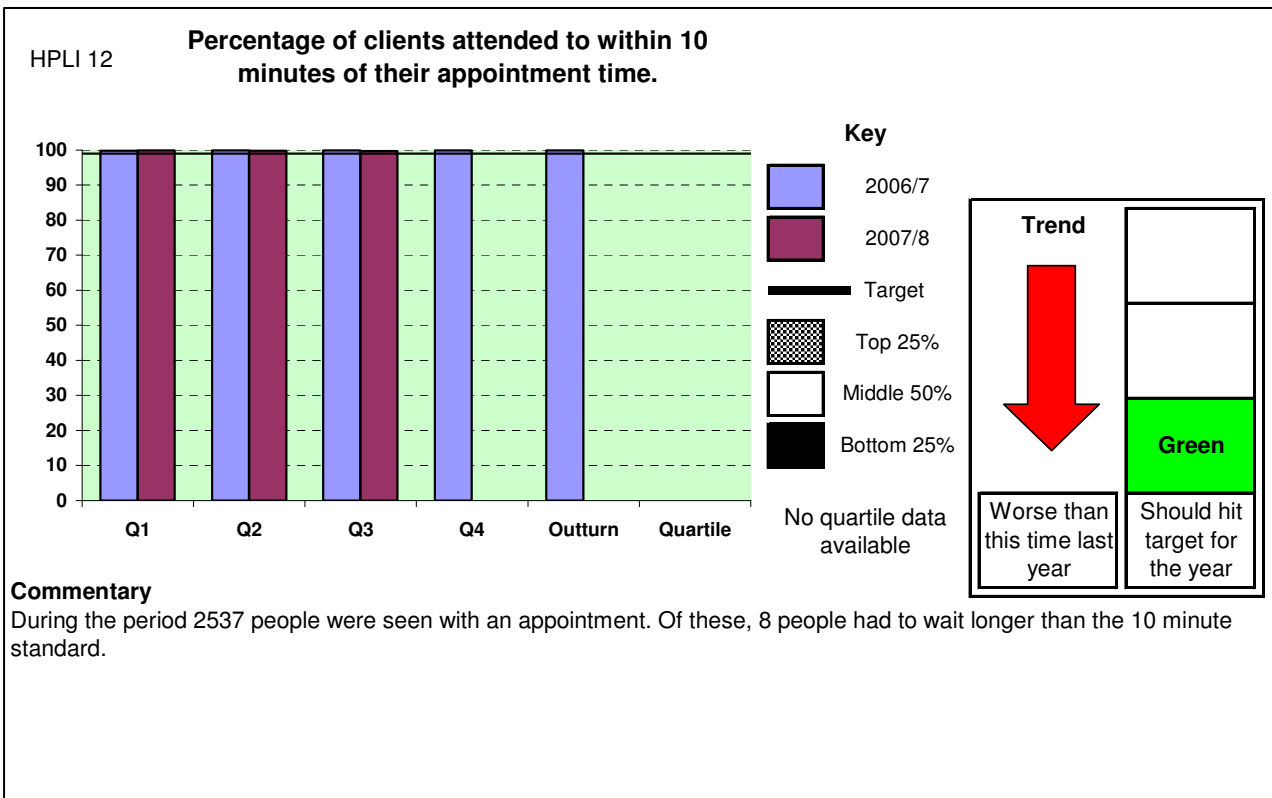
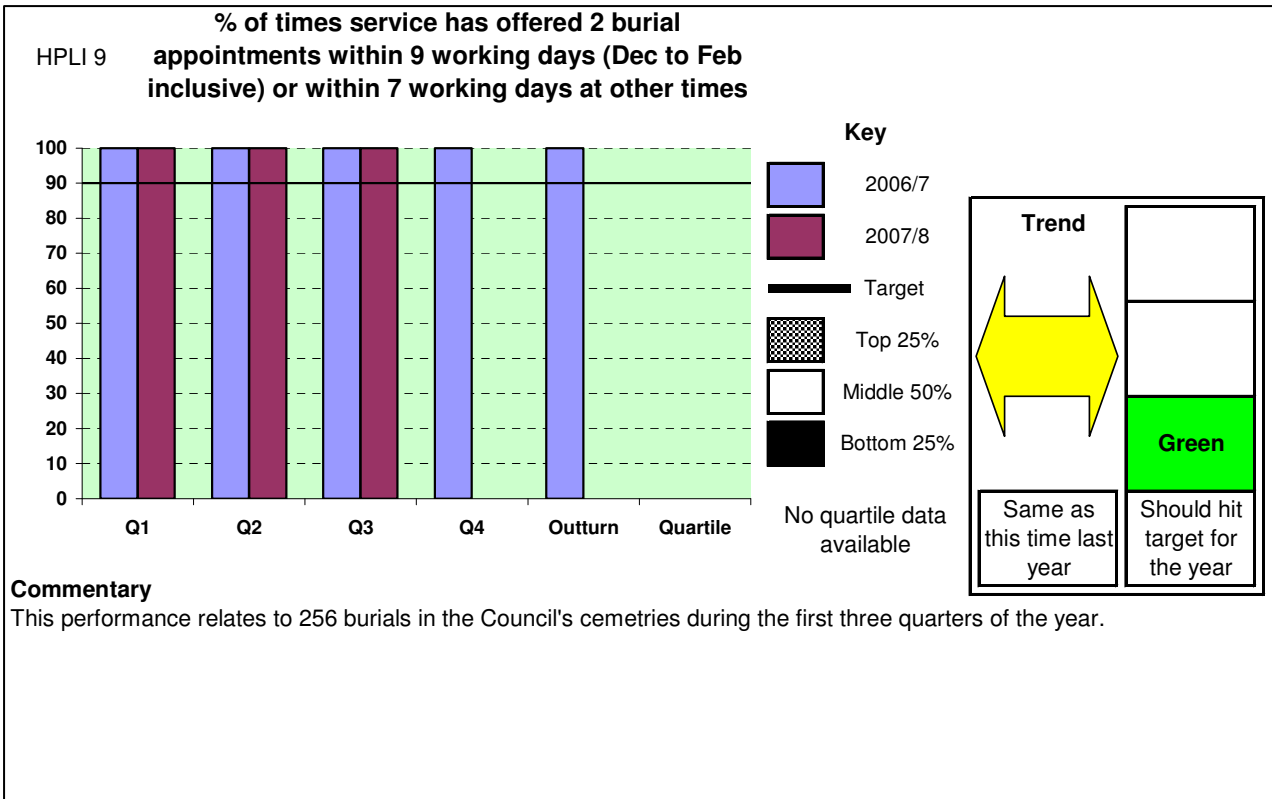
10.0 APPENDICES

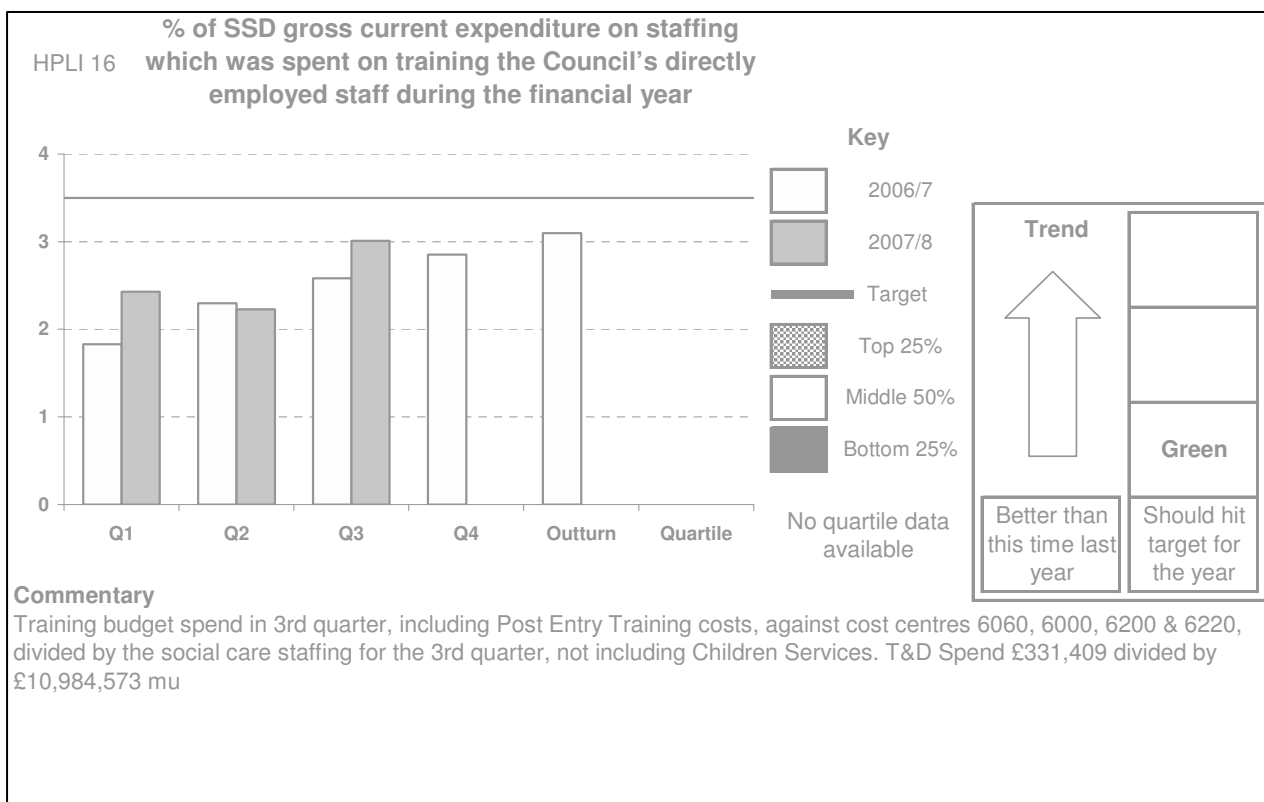
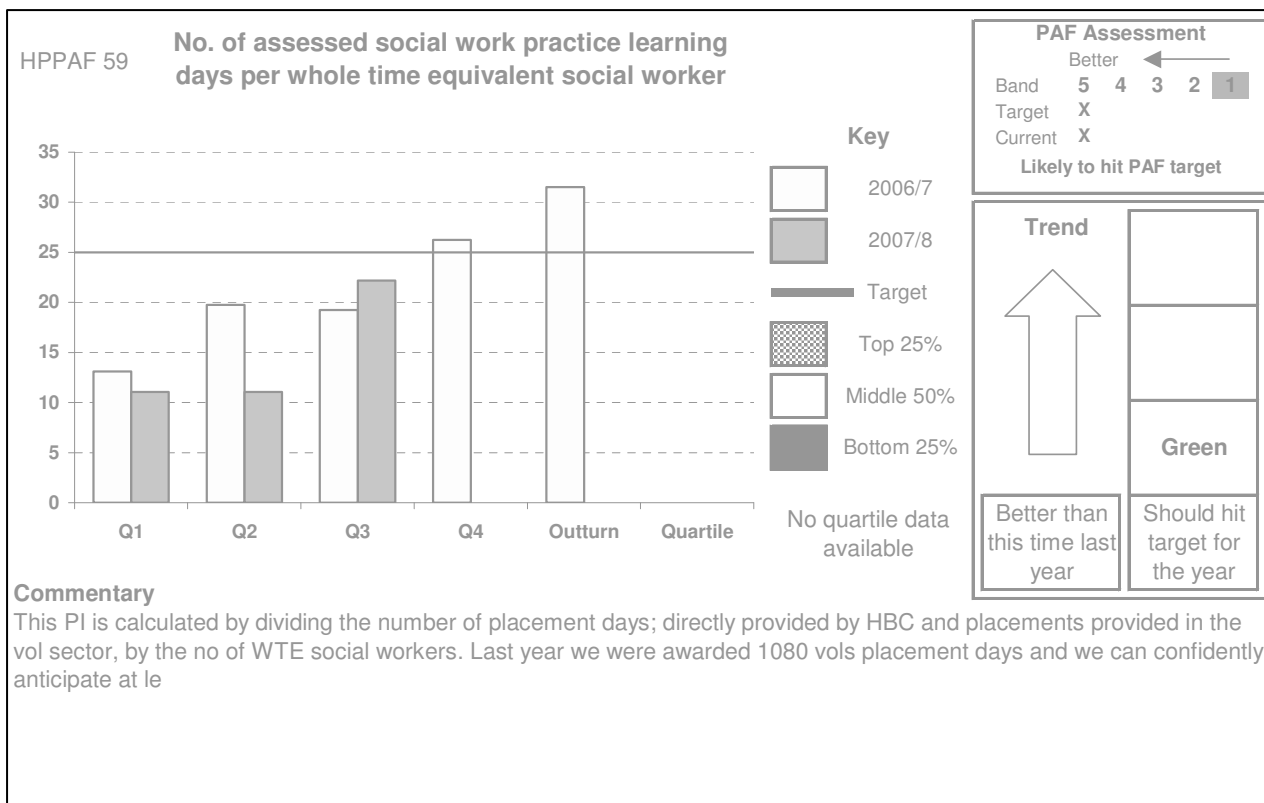
Appendix 1- Progress against Key Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against Other Performance Indicators
Appendix 4- Financial Statement
Appendix 5- Explanation of traffic light symbols




Service Plan Ref.	Objective	2007/08 Key Milestone <i>Italic = Q2 & Q4 only</i>	Progress to date*	Commentary
HP1	Ensure that high level strategies are in place, and working to deliver service improvements, and support frontline services to deliver improved outcomes to the residents of Halton	Update the Housing and Homelessness Strategy's to reflect findings of 2006 needs assessment and revised strategy and action plan by March 2008		<p>The first draft of the Housing Strategy has now been completed. Consultation will take place January and February 08, before being submitted to Board for adoption.</p> <p>Development of the Homelessness Strategy has been delayed due to the ongoing review into the future delivery of the service. Production of the strategy will likely slip into 2008/09.</p>
		Review 5 year Supporting People Strategy to ensure diverse and flexible housing support services are in place to support people to live at home by July 2007		Targets met - work ongoing to reconfigure ALD supported living services - good progress to date.
HP2	Work with operational managers to design a performance management framework that will provide high quality performance monitoring and management information,	Develop a performance monitoring framework to meet the requirements of changing National priorities including outcomes and non care managed services by June 2007		A Performance and IT Management Strategy is produced on an annual basis and approved by SMT.





Service Plan Ref.	Objective	2007/08 Key Milestone <i>Italic = Q2 & Q4 only</i>	Progress to date*	Commentary
HP2 continued	to help improve service delivery and assist services to continuously improve	Establish an IT strategy in conjunction with Corporate IT so that Carefirst6, Carestore and CareAssess are implemented in accordance with agreed timescales so that Carefirst users have access to more effective data input systems – October 2007		A Performance and IT Management Strategy is produced on an annual basis and approved by SMT.
HP3	To deliver high quality Bereavement, Consumer and Registration Services, that are fit-for-purpose and meet the needs, dignity and safety of the Halton community	Ensure that sufficient longer-term cemetery provision exists to meet the needs of the Halton people, by initially completing an options appraisal and securing member decision by 31 March 2008		The completed options appraisal has been considered by the Safer Halton P & P Board and the Chief Officer's Management Team. Detailed cost benefit analysis work is ongoing to inform the final member decision.
HP4	Ensure that effective financial strategies and services are in place to enable the directorate to procure and deliver high quality value for money services that meet people's needs	Develop, by April 2007, a 3-year financial strategy, to ensure that funding is matched to changing service requirements		Completed. Gross and savings proposals submitted to Corporate Services as part of 2008/09 budget setting round including details details of all future proposed grant spend to be rolled into the base budget. This includes staff in temporary and permanent grant funded posts. Decision awaited by members once all grant announcements are known with strategy to be then amended accordingly.









Ref	Indicator	Actual 06 / 07	Target 07 / 08	Quarter 3	Progress*	Commentary
Service Delivery Indicators.						
BVPI 64	Number of private sector dwellings returned into occupation or demolished as a direct result of action by the local authority.	2	2	1		Outputs against this BVPI have always been reliant on Council grants for Landlords to refurbish and let out previously empty dwellings that they acquired. Under current grants policy only accredited landlords can access assistance, and no such applications are in the pipeline. There is therefore a risk of not meeting even the low target that has been set.
BVPI 183a	The average length of stay in B&B accommodation of homeless households that are unintentionally homeless and in priority need (weeks)	5.33	3.0	3.45		The average period has reduced throughout 2007/08 from the 5.33 weeks reported for 2006/07, and should continue to decline due to the introduction of a number of homelessness prevention initiatives, However quarter 4 is traditionally a period of high homelessness presentations and meeting the 3 week overall target may be difficult to achieve.
BVPI 202	Number of Rough Sleepers	0	0	N/K		A consultation with stakeholder organisations will be undertaken at year-end to inform the year-end BVPI

Ref	Indicator	Actual 06 / 07	Target 07 / 08	Quarter 3	Progress*	Commentary
BVPI 203	The % change in the average number of families placed in temporary accommodation	18.75%	-15%	-10.3%		This BVPI is calculated by averaging the numbers of household (accepted as homeless and in priority need) with children or an expectant mother, in temporary accommodation at the end of each quarter in 2007/08, and then comparing that figure with the same calculation for the previous year. A complete picture will not therefore be available until year-end but a snapshot comparison of Q1-3 this year to Q1-3 last year shows a 10.3% decrease, which is a move in the right direction compared to the +18.75% in 2006/07.
BVPI 213	The number of households who considered themselves as homeless, who approached the LA housing advice service, and for whom housing advice casework intervention resolved their situation (expressed as the number divided by the number of thousand households in the Borough)	0.42	1.42	0		The Directorate established a Homelessness Welfare/Prevention Team earlier this year to assist in the prevention of homelessness. Although the service can evidence 118 successful interventions (equivalent to a BVPI indicator of 2.46), these outcomes cannot be included for BVPI purposes due to the way in which the service is funded.
HP/ LPI 2	Percentage of Social Services working days/shifts lost to sickness absence during the financial year.	9.21%	8%	9.11		This figure is for April – November 07. Figures for the full period April – December 07 will be available from approximately 16 th January 08
HP/ LPI 1	Percentage of SSD directly employed staff that left during the year.	7.69%	8%	9.32		Figure updated using actual leavers for September 2007

Ref	Indicator	Actual 06 / 07	Target 07 / 08	Quarter 3	Progress*	Commentary
Cost & Efficiency Indicators.						
HP/ LPI 15	% of SSD directly employed posts vacant on 30 September	11.78%	9.5%	14.89%		<p>The above % figure relates to vacancies as at 30th September 2007 within Adults, Health and Partnerships and Older People, and is based on the number of posts within all service areas.</p> <p>As Part of the continued drive to improve retention in the Health and Community Directorate, a new Recruitment and Retention Strategy is currently being produced.</p>
HP/LPI 6	% of HR Development Strategy Grant spent on Council staff	73%	73%	42%		<p>Due to the revised allocation of the HRD Grant on the independent sector (£35k), the spend on Council staff is on track for 64.5% by 31st March 2008.</p>

HEALTH & COMMUNITY - HEALTH AND PARTNERSHIPS**Revenue Budget as at 31st December 2007**

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
<i>Expenditure</i>					
Employees	3,312	2,442	2,300	142	2,311
Premises Support	164	0	0	0	0
Other Premises	77	40	32	8	32
Supplies & Services	579	371	373	(2)	438
Training	79	31	24	7	33
Transport	24	18	16	2	16
Departmental Support Services	132	0	0	0	0
Central Support Services	1,052	0	0	0	0
Agency Related	106	85	77	8	146
Supporting People Payments to Providers	9,233	6,021	6,017	4	6,017
Asset Charges	905	0	0	0	0
Total Expenditure	15,663	9,008	8,839	169	8,993
<i>Income</i>					
Sales	-13	-10	-10	0	-10
Receivership	-18	-13	-47	34	-47
Rents	-64	-61	-118	57	-118
HR Development Grant	-99	-99	-99	0	-99
National Training Strategy Grant	-159	-159	-159	0	-159
Information Management Grant	-103	-10	-8	(2)	-8
Supporting People Main Grant	-9,233	-6,740	-6,736	(4)	-6,736
Supporting People Grant	-132	-90	-91	1	-91
Disabled Facilities Grant	-40	-30	-39	9	-39
Departmental Support Services	-3,990	0	0	0	0
Other Grants	-218	-135	-239	104	-239
Re-imbursements	-91	-91	-147	56	-147
Other Income	-84	0	0	0	0
Total Income	-14,244	-7,438	-7,693	255	-7,693
Net Expenditure	1,419	1,570	1,146	424	1,300

Comments on the above figures:

In overall terms the revenue spending (including commitments) at the end of quarter 3 is £270k below budget profile. This, in the main, is due to expenditure on employees being less than anticipated at this stage of the year and also to the overachievement of income.

Salary costs are below budget by £131k (including commitments), which is due to a number of posts being vacant at the start of the financial year. Several of these posts are now filled therefore the staffing budget is not expected to be significantly under budget profile at year-end. The pay award for 2007/08 has now been agreed and was paid to employees in December, therefore is included within the actual to date figure.

The commitment figure for supplies & services relates to further IT costs. It is anticipated this area will be over budget profile at year-end.

Commitments for agency & related expenditure refer to bed & breakfast invoices not yet received. This area is also expected to be over budget profile at year-end.

Receivership income has increased following a review of the service user needs, changing their status from appointee to a receivership service in line with the Mental Capacity Act. This has led to the recovery of higher charges this year.

Rents received during the period are currently overachieving budget profile especially for the Riverview site, where rents are higher than anticipated at budget setting time. Included within the £118k rents received to date is a one off payment of £17k in respect of rent recovered relating to two prosecutions for non payment of rent from previous years.

The Disabled Facilities Grant has also overachieved against the current budget profile. This represents the client contributions made for adaptations and it is anticipated this will continue throughout quarter 4.

Other grants include Community Rollout grant £100k for the Roy Castle appeal & other projects & Supporting People grant for both the ALD reconfiguration project £41k and £19k for the rent deposit scheme.

Reimbursement income has also overachieved against budget profile. This includes £34k for practice placements, of which £22k was carried forward from 2006/07 and also £10k for Local Involvement Network.

Health And Partnerships

Capital Projects as at 31st December 2007

	2007/8 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
<u>Private Sector Housing</u>				
<u>Renovation/Modernisation</u>	586	300	125	461
<u>Grants</u>				
<u>Disabled Facilities Grants</u>	942	700	251	691
<u>Home Link</u>	10	4	0	10
<u>Energy Promotion</u>	75	50	21	54
<u>Castlefield Equity Release</u>	565	65	78	487
<u>Loans</u>				
<u>West Bank Neighbourhood</u>	4	4	4	0
<u>Renewal Assessment</u>				
<u>Riverview Refurbishment</u>	1,272	1,267	1,187	85
Belvedere Repairs	28	28	0	28
<u>Adaptations Initiative</u>	92	30	0	92
<u>Uncommitted</u>	122	0	0	122
<u>Total Expenditure</u>	3,696	2,448	1,666	2,030

HEALTH & COMMUNITY – LOCAL STRATEGIC PARTNERSHIP BUDGET

Budget as at 31st December 2007

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (Overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Priority 1 Healthy Halton					
Health Awareness	40	30	0	30	0
Recipe For Health	29	22	14	8	14
Five A Day Programme	3	2	0	2	0
Vulnerable Adults Task Force	592	444	328	116	328
Vol. Sector Counselling Proj.	39	29	19	10	19
Info. Outreach Services	34	26	17	9	17
Reach for the Stars	34	26	16	10	16
Carer Support Development	49	37	25	12	25
Healthy Living Programme	98	73	47	26	47
Advocacy	63	48	41	7	41
Priority 2 Urban Renewal					
Landlord Accreditation Programme	28	21	28	(7)	28
Priority 5 Safer Halton					
Good Neighbour Pilot	27	20	13	7	13
Grassroots Development	18	14	5	9	5
Alcohol Harm Reduction	43	32	0	32	0
Domestic Violence	77	58	18	40	18
Total Expenditure	1,174	882	571	311	571

HEALTH & COMMUNITY**Capital Budget as at 31st December 2007**

	2007/08 Capital Allocation £000	Allocation To Date £000	Actual Spend To Date £000	Allocation Remaining £000
<i>Social Care & Health</i>				
DDA	24	2	0	24
LDDF	7	7	0	7
Women's Centre & Other Projects	178	100	102	76
PODS (Utilising DFG)	40	0	0	40
Bredon Improvements	24	24	32	(8)
Improvement of Care Homes	150	100	141	9
Bridgewater Capital Improvements	1	1	0	1
Refurbishments to John Briggs House	90	30	6	84
Door Entry System – John Briggs	2	2	2	0
IT for Mobile Working	12	12	0	12
Total Spending	528	278	283	245

It is anticipated the capital budget will be fully committed by the end of the year.

FAIR TRADING & LIFE EVENTS**Revenue Budget as at 31st December 2007**

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
<i>Expenditure</i>					
Employees	796	600	590	10	594
Premises Support	145	0	0	0	0
Other Premises	252	84	88	(4)	101
Hired & Contracted Services	52	35	32	3	51
Supplies & Services	95	73	68	5	75
Transport	19	14	15	(1)	15
Support Services	575	0	0	0	0
Asset Charges	54	0	0	0	0
Total Expenditure	1,988	806	793	13	836
<i>Income</i>					
Sales	-86	-59	-60	1	-60
Fees & Charges	-630	-442	-437	(5)	-437
Grants	-1	-1	-12	11	-12
Rents	-4	-3	-3	0	-3
Support Recharge	-202	0	0	0	0
Total Income	-923	-505	-512	7	-512
Net Expenditure	1,065	301	281	20	324

Comments on the above figures:

In overall terms the revenue spending to the end of quarter 3 is below the budget profile.

Expenditure on employees is likely to be slightly underspent. The 2007/08 Budget originally included a £75,000 saving item relating to the proposed outsourcing of the Consumer Protection Service. However, we now know that even if this proposal materialises, no savings will be made within the current financial year. As a consequence, the £75,000 savings target has been removed from the 2007/08 budget, and the savings will be met from elsewhere within the Health and Community Directorate. However, the savings target remains built into the Consumer Protection 2008/09 base budget, so measures will need to be implemented to ensure that this target is met.

A vacant post was kept unfilled in the current financial year with a view towards contributing to the original savings item, and the current net underspend on employee costs for the first three quarters is in the region of £10,000.

Income budgets are running broadly to target at this stage in the year, and Cemeteries and Crematoria income are currently running at the anticipated income target for the first three quarters. However the previous two quarters income for Cemeteries and Crematoria were marginally above target, so the third quarter's income has not achieved the same level of performance against estimate. Due to the nature of the service it is difficult to estimate whether income targets will be fully realised.

The over-achievement of grants income relates to a payment received from the Home Office for copyright enforcement. This grant is fully committed to be spent during the year.

Capital Projects as at 31st December 2007

	2007-08 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
Cemeteries	50	50	52	-2
Headstone Safety Programme	50	36	24	26

Bereavement Services Capital Programmes




Phase 3 of the western strip works cost slightly more than the £50,000 capital allocation but this small overspend will be offset by a corresponding underspend in the headstone safety programme.

Commitments in the system for the headstone safety programme plus anticipated Quarter 4 spend will ensure that this budget is fully spent by year-end.

LSP, External or Grant Funded Items as at 31st December 2007

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
Bill Payment Service	33	16	17	(1)	17
Budgeting Skills Project	33	24	15	10	15

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved</u>.</p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p>

QUARTERLY MONITORING REPORT

DIRECTORATE: Health & Community
SERVICE: Culture & Leisure Services
PERIOD: Quarter 3 to period-end 31 December 2007.

1.0 INTRODUCTION

This quarterly monitoring report covers the Culture & Leisure Department third quarter period up to 31 December 2007. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 6.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

£1.3 million has been awarded by the Big Lottery Fund to enable the upgrade of Halton Lea Library.

An appointment has been made to the post of Community Safety Co-ordinator.

Sport England are providing 20 days free consultancy to develop ideas for sport and recreation development in the context of Building Schools for the Future.

The Sports programme of events for 2008, and the Brindley Spring programme have been launched.

10 applications for Green Flag status for excellence in parks and open spaces have been submitted.

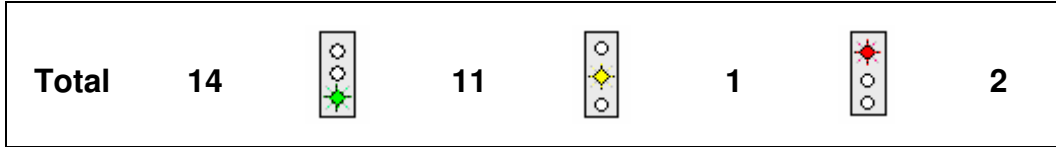
3.0 EMERGING ISSUES

A Strategic Needs Assessment in respect of Community Safety has to be completed by April 2008. This is a Home Office requirement, and will be used to prioritise the work of the Community Safety Team over the next 3 years.

The application to the Big Lottery for the transfer of community assets

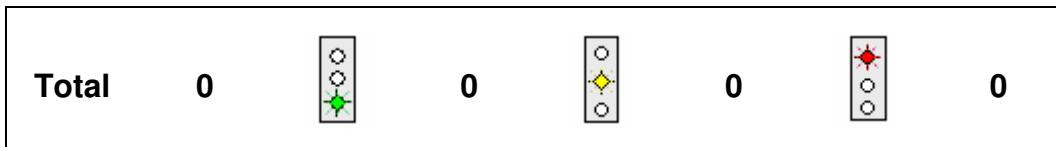
regarding Kingsway Health Centre to establish a 'one-stop shop' for the voluntary sector has been successful in the first-stage of its application. Further work is now required through stage two of the process. The outcome is anticipated in April 2008.

4.0 PROGRESS AGAINST KEY OBJECTIVES / MILESTONES



Progress towards "Key" objectives and milestones is generally good. For further details please refer to Appendix 1.

4.1 PROGRESS AGAINST OTHER OBJECTIVES / MILESTONES

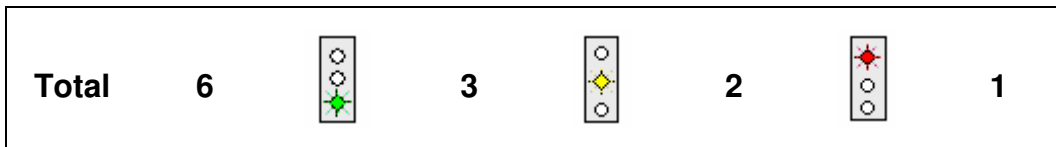


There are no "Other" objectives for this service.

5.0 SERVICE REVIEW

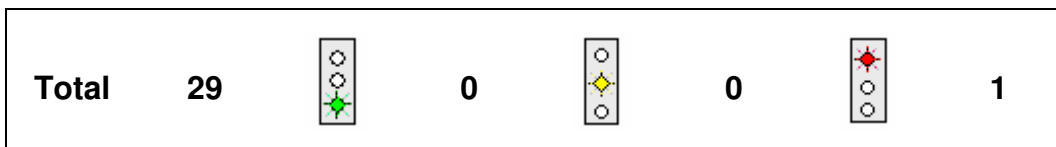
Culture and Leisure Services has retained its 4 star status (the highest possible score) as part of the CPA assessment.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



Performance around violent crime and robberies is a cause for concern. For further details refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS



Performance in respect of burglaries has been reported by exception this quarter. Further details can be found in Appendix 3.

7.0 PROGRESS AGAINST LPSA TARGETS

LPSA targets around crime remain areas for concern. For further details please refer to Appendix 4.

8.0 RISK CONTROL MEASURES

During the production of the 2007-08 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.





There are no Key Service Objectives for this service that have been assessed and found to have associated 'High' risks. Therefore, there is no progress to report.




9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS





During 2006/07 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.


10.0 APPENDICES

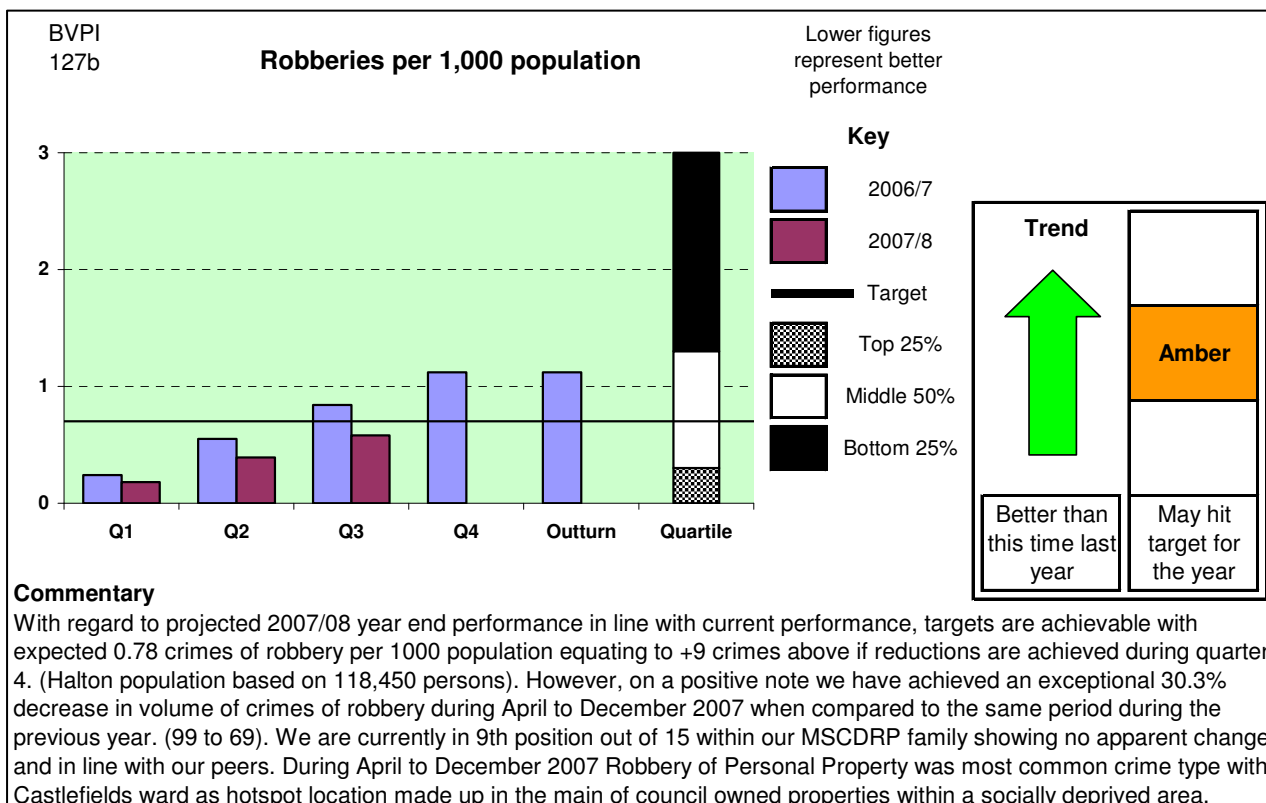
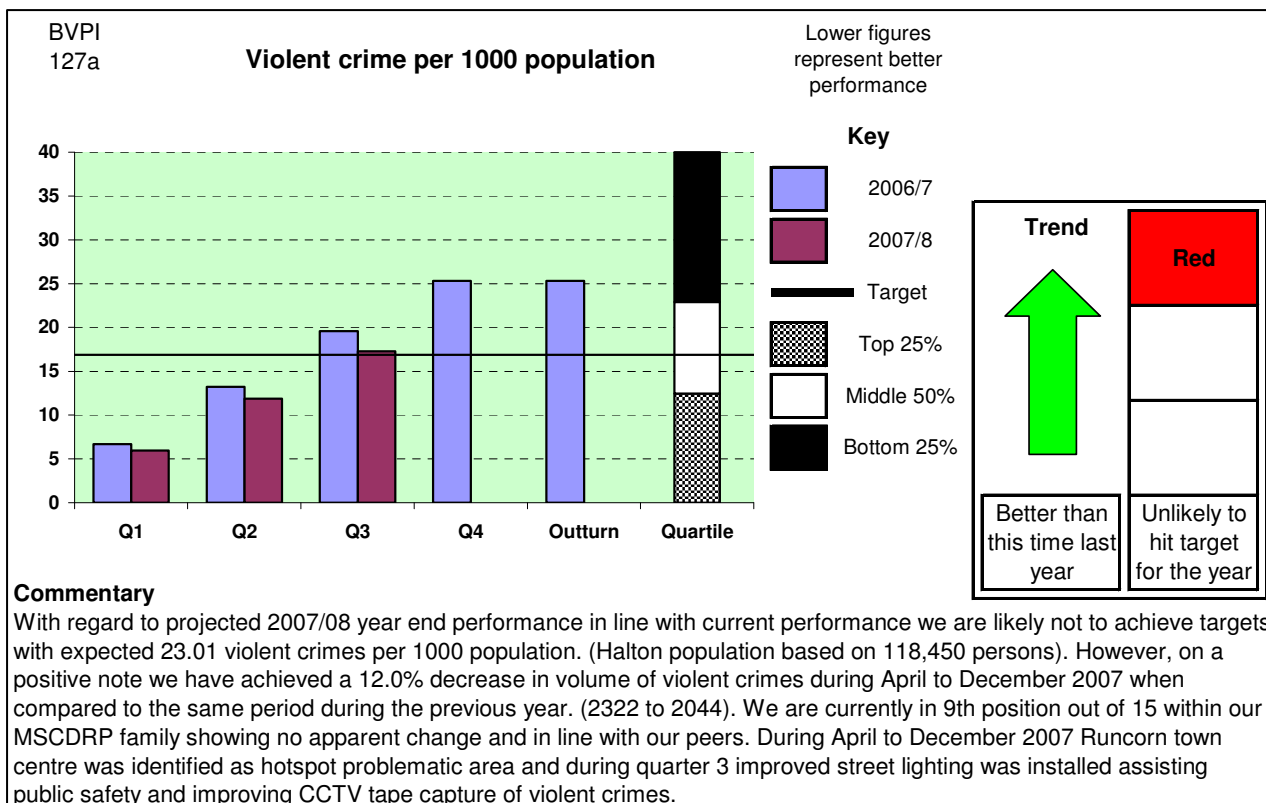
Appendix 1- Progress against Key Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against Other Performance Indicators
Appendix 4- Progress against LPSA targets
Appendix 5- Financial Statement
Appendix 6- Explanation of traffic light symbols

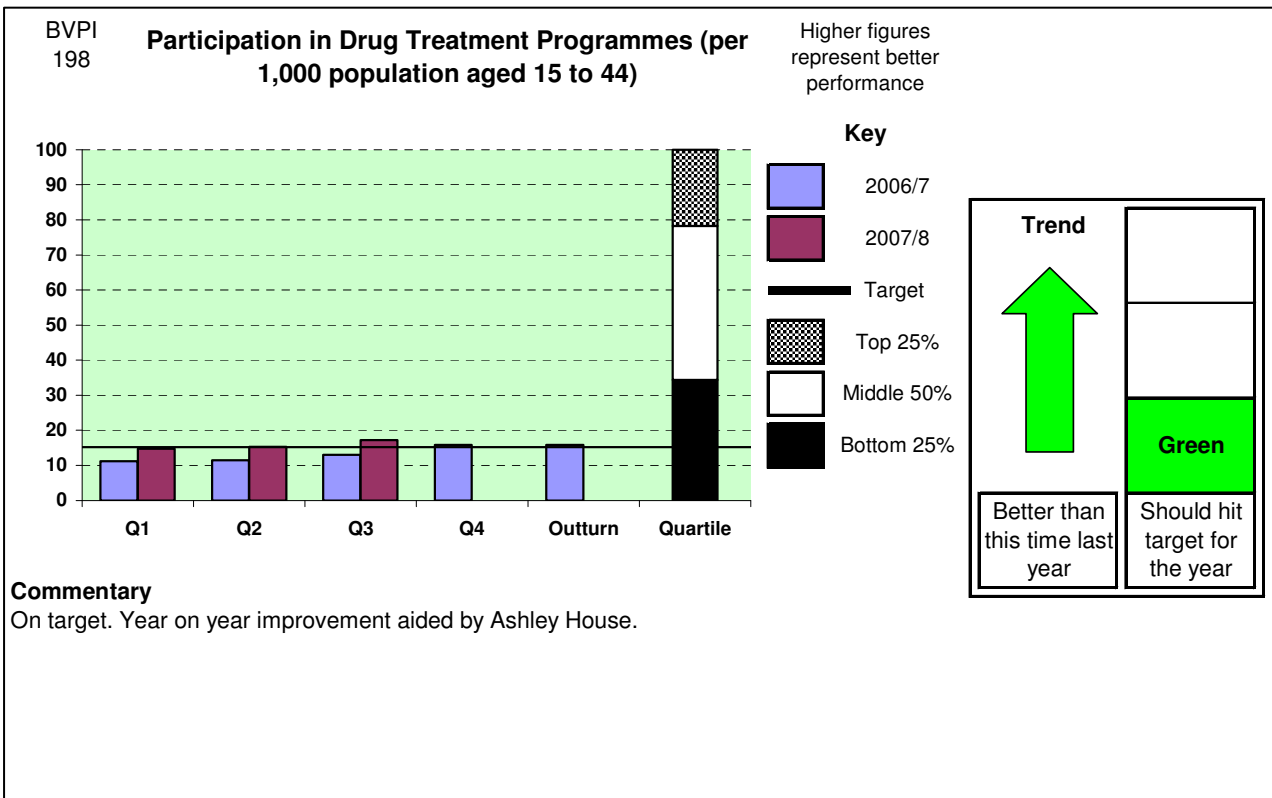
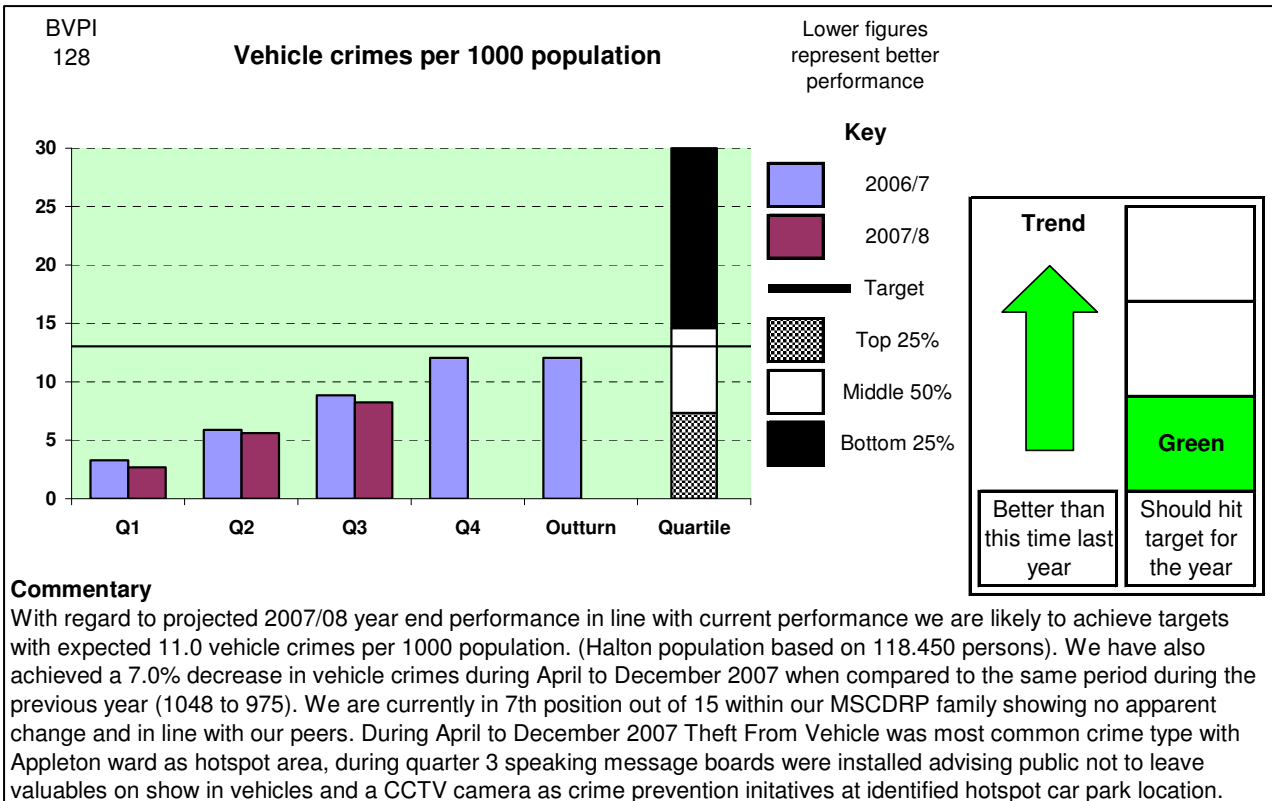
Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
CL 1	To contribute to the health and well-being of the people of Halton by developing self-confidence, providing opportunities for self-achievement, enjoyment and recreation by promoting healthy lifestyles through sporting and cultural opportunities.	<p>Secure funding to implement proposed programme of activity as part of Liverpool's Capital of Culture status.</p> <p>Ensure that Halton's people and their twin towns are able to participate in Liverpool's 800th Birthday celebrations in August 2007.</p> <p>Establish youth development/exchange programme with Newham B.C. (hosts of Olympics 2012) in respect of sporting and cultural opportunities.</p> <p>Establish an 'Olympics Support Fund', with appropriate criteria to allow young Halton talent to bid for funding</p>	   	<p>£40k secured from Capital of Culture Company; HBC to underwrite Youth Cultural Festival.</p> <p>3 Twin Towns attended. Halton's Samba Band performed.</p> <p>Contacts established. Dialogue regarding possibilities on-going. Will be invited to 2008 Youth Cultural Festival.</p> <p>Fund established. Criteria for applications developed, to be approved by Executive Board Member.</p>

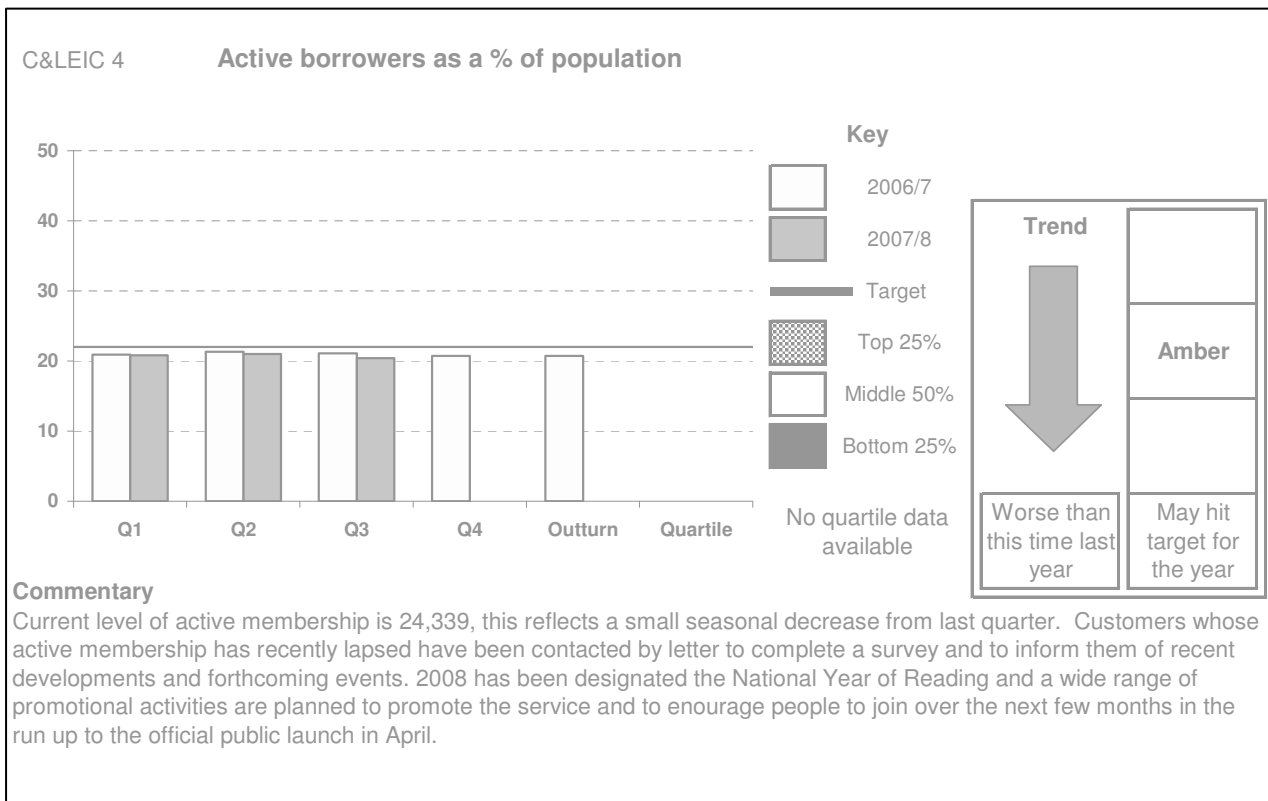
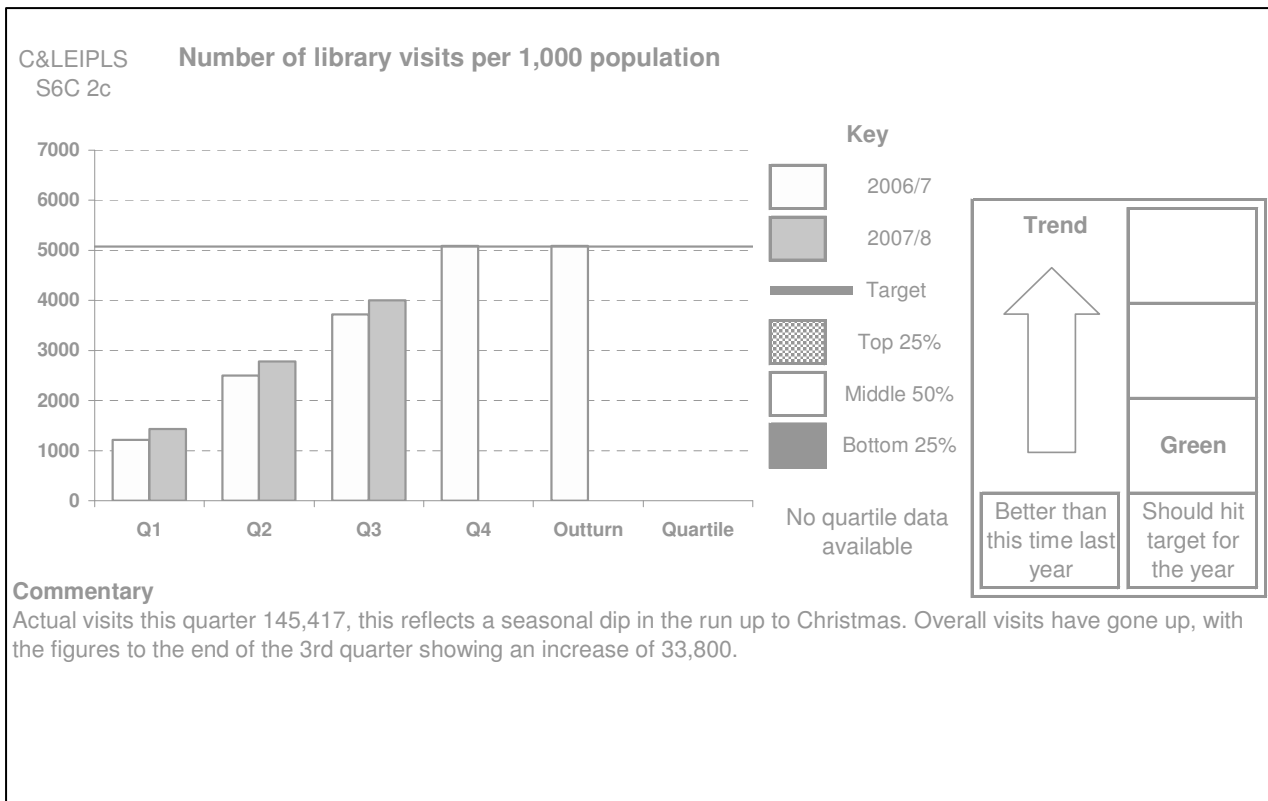
Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
		<p>to improve their chances of being able to participate in 2012.</p> <p>Establish funding and final work programme for St Chads Big Lottery Fund Sports Hall Scheme. Work to be completed October 2007.</p> <p>Complete design of the new Castlefields Community Centre as part of the Castlefields Regeneration Scheme by June 2007. Establish funding package by March 2008 to allow work to proceed.</p> <p>Develop local PI's for in-house ALD Day Services and SLA between Community Centres and ALD Services to measure</p>	<p></p> <p></p> <p></p>	<p>Work completed.</p> <p>Inquiry into Compulsory Purchase Order on existing shopping centre taking place. Outcome awaited.</p> <p>PI's not yet fully developed. SLA's in place. Performance monitored by ALD through their personal action plans.</p>


Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
		<p>and improve performance by June 2007.</p> <p>Consult with users and local communities to prepare a Lottery Fund bid to upgrade Halton Lea Library in line with user expectations (May 07). Outcome of bid known by September 07. If successful, develop detailed scheme by January 08.</p>		<p>Awaiting outcome of bid, now expected in October.</p>
CL 2	To develop strategies and action plans to reduce anti-social behaviour and the perceptions of crime.	<p>Launch new Strategy April 07. Safer Halton Partnership to monitor Action Plans on a quarterly basis.</p> <p>Establish new structure for Community Safety Team Sept 07.</p> <p>Introduce system of dedicated Police Community Safety Officers (PCSO's) into</p>	  	<p>Strategy launched. Number of reports reduced.</p> <p>All appointments now made. Recommendations for new structure delayed until July '08.</p> <p>Teams in place. Review meetings have taken place.</p>


Service Plan Ref.	Objective	2007/08 Key Milestone	Progress to date	Commentary
		Parks to manage security and anti-social behaviour issues by May 07. To be reviewed on a quarterly basis.		
CL 3	To implement the Action Plan of the self-assessment of 'Towards an Excellent Service' model as prescribed by the Department of Culture, Media and Sport. The plan will prioritise areas for self-improvement.	<p>Action plan agreed with IDEA by April 07.</p> <p>Plan to be presented to PPB/Executive Board in first cycle of Municipal Year.</p> <p>Culture and Leisure Services Management team to monitor Action Plan on a quarterly basis.</p>		<p>Action Plan agreed.</p> <p>Report presented.</p> <p>Plan monitored quarterly.</p>









Ref	Indicator	Actual 06 / 07	Target 07 / 08	Quarter 3	Progress	Commentary
Service Delivery						
BVPI 126	Domestic burglaries per 1,000 households	13.72	7.33	8.92		<p>During April to December 2007 Halton Area recorded 433 Domestic Burglaries equating to 8.92 per 1000 households exceeding the 07/08 target. If Halton continues with current performance 07/08 year end projections are 577 crimes or 11.9 per 1000 households, although this is above fiscal target we must note the very low target set of a 40% reduction from 03/04 baseline data.</p> <p>When compared to the same period during the previous year Halton Area achieved a 10.5% decrease (484 to 433).</p> <p>If we compare Halton performance against MSCDRP up to November 2007 Halton area has currently no apparent change and in line with our peers in 8th position out of 15.</p> <p>During Quarter 3 Cheshire Police had 3 Operations running and 1 prioritised target in relation to Domestic Burglaries within Widnes area resulting in decreased crimes and proactive policing action has resulted in offenders being identified and arrested.</p>


LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
1	<p>Reduce the level of violent crime:</p> <p>The number of recorded incidents of violent crime within Halton (serious woundings and common assault).</p>	2133 (2003/4)	1913 (Mar 08)	2005	1557		<p>Data as supplied is based on objectives supported within LAA targets and therefore Violent Crimes consist of Common Assault and Woundings (serious and other) only.</p> <p>During April to December 2007 Halton Area recorded 1557 crimes equating to 13.14 per 1000 population (Halton population supplied as 118,450) Halton area achieved a 5.9% decrease when compared to the same period during the previous year (1655 to 1557).</p> <p>If Halton continues with current performance 07/08 year end projections are 2076 crimes or 17.5 per 1000 population, although above target levels initiatives and operations planned during the remainder of this fiscal year should have a positive impact .</p> <p>During Quarter 3 Town Centre locations encompassing core</p>



LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
							<p>licensed premises and fast food outlets continue as hotspot areas with alcohol related crimes as main causation factor. Improved street lighting was installed within Runcorn Town Centre to improve public safety and improve CCTV images. A Partnership marketing campaign was run during December 2007 aimed at reducing alcohol related crimes within town centres during night time economy.</p> <p>If we compare Halton performance against MSCDRP for total violent crimes up to November 2007 Halton area is currently 9th position out of 15 in line with our peers and performance shows no apparent change.</p>
2	<p>Reduction in vehicle crime in Halton:</p> <p>i) The number of thefts of vehicles in Halton</p>	753 (2003/4)	558 (Mar 08)	529	374		<p>During April to December 2007 Halton Area recorded 374 crimes equating to 3.16 per 1000</p>



LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
							<p>population (Halton population supplied as 118,450).</p> <p>Halton area achieved a 3.6% decrease when compared to the same period during the previous year (388 to 374).</p> <p>If Halton continues with current performance 07/08 year end projections are 499 highlighting exceptional projected performance against targets.</p> <p>During Quarter 3 Cheshire Polic had two Operations running with one to deter travelling criminals entering Widnes and committing vehicle crimes. Also one in relation to increased crime relating to theft of older vehicles. Current Partnership initiatives are;</p> <ul style="list-style-type: none"> - Purchase of a 'sting' vehicle with a tracking device in order to identify and arrest. - Purchase of a portable ANPR kit to identify stolen vehicles. <p>If we compare Halton</p>

LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
							<p>performance against MSCDRP for theft of vehicle crime up to November 2007 Halton area is currently 13th position out of 15 and performance is well above with MSG average.</p> <p>Total Vehicle crime (Theft From and Theft Of Vehicles) is currently showing no apparent change and performing in line with our peers when compared to MSCDRP.</p>
	ii) The number of thefts from vehicles in Halton	1108 (2003/4)	749 (Mar 08)	908	601		<p>During April to December 2007 Halton Area recorded 601 crime equating to 5.07 per 1000 population (Halton population supplied as 118,450).</p> <p>Halton area achieved an 8.9% decrease when compared to the same period during the previous year (660 to 601).</p> <p>If Halton continues with current performance 07/08 year end projections are 801 (6.76 per 1000 population) indicating we are not likely to meet this target.</p>

LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
							<p>Current Partnership initiatives are;</p> <ul style="list-style-type: none"> - Installation of 'talking signs' within Widnes and Runcorn town centres in order to remind members of the public not to leave valuables on show in vehicles. - Installation of CCTV at identified hotspot location within Widnes town centre car park. <p>If we compare Halton performance against MSCDRP for theft from vehicle crime up to November 2007 Halton area is currently 6th position out of 15 and performance is well below MSG average lower bound.</p> <p>Total Vehicle crime (Theft From and Theft Of Vehicles) is currently showing no apparent change and performing in line with our peers when compared to MSCDRP.</p>

LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
3	<p>Improving the health and well-being of residents:</p> <p>The percentage of adults in Halton participating in at least 30 minutes moderate intensity sport and active recreation (including recreational walking) on 3 or more days a week, as measured by Sport England's Active People survey.</p>	19.62 (Nov 2006)	21.32 (Nov 2009)	19.62			Reported through LAA.
4	<p>Tackling the problems of domestic violence:</p> <p>1. The number of incidents of domestic violence reported to the police (directly or through a third party) in Halton.</p>	1613 (2004/5)	1774 (Mar 08)	2132	2157		Throughout the year, reporting has been consistent month on month – exceeding the monthly target of 148. The month that saw the biggest rise in reports was Aug 07, when 257 were recorded. This constant good performance means that the target for year-end has already been exceeded and an increase can be noted on each quarter as the year progresses. The projected figure of reported incidents for year-end is 2876.

LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
	2. The proportion of incidents of domestic violence which result in a sanction detection.	269 (2005/6)	282 (Mar 08)	242	258		The annual target looks to be met by year-end, with only another 24 detections to record in Q4 to hit the target of 282. However, the target of 24 detections per month was not always met throughout the year. This does not appear to have affected overall performance in this area and it is expected that by the end of the year, this target will also be exceeded.
	3. The proportion of the total number of incidents of domestic violence reported annually to the police (directly or through a third party) in the same period, who are repeat victims.	23% (2003/4)	18% (Mar 08)	20%	5%		Year to date, only 5% of individuals reporting domestic abuse to the police are repeat victims. Out of 2157 reports of domestic abuse to the police in Quarters 1 to 3 – 99 individuals have been repeatedly targeted as victims. This is well below the target of 18% and is due to the efforts of the forum and its partners, including Cheshire Police, in developing initiatives that encourage repeat victims to make statements and eventually press charges, or leave a perpetually abusive partner.

LPSA Ref.	Indicator	Baseline	Target	Perform 06/07	Perform 07/08 Q3	Traffic light	Commentary
5	Reducing the harm caused by drug misuse: 1. The number of individuals in Halton who are in contact with structured drug treatment services.	604 (2004/5)	790 (2008/9)	879	956		Numbers in treatment continues to significantly exceed the 07/08 target.
	2. The percentage of individuals in Halton starting treatment who are retained in treatment for over 12 weeks.	80% (2004/5)	88% (2008/9)	83%	93%		Retention in treatment continues to significantly exceed the 07/08 target.

Cultural & Leisure Services

Revenue Budget as at 31st December 2007

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<u>Expenditure</u>					
Employees	3,855	2,901	2,841	60	2,841
Grounds	2,648	0	0	0	0
Maintenance					
Premises Support	829	0	0	0	0
Other Premises	648	472	471	1	471
Book Fund	256	182	154	28	154
Hired & Contracted	446	335	327	7	327
Promotions	151	113	101	12	101
Other Supplies & Serv.	445	320	316	4	316
Transport	71	43	40	3	40
Leisure Mgt. Contract	1,282	862	861	1	861
Grants	650	645	650	(5)	650
Other Agency	139	132	132	0	132
Asset Charges	1,570	0	0	0	0
Support Services	3,432	0	0	0	0
Total Expenditure	16,422	6,005	5,893	111	5,893
<u>Income</u>					
Sales	-118	-89	-126	38	-126
Fees & Charges	-520	-361	-428	67	-428
Rents	-17	-13	-19	6	-19
Support Recharges	-1,521	0	0	0	0
Grant Funding	-270	-202	-201	(1)	-201
Reimbursements	-690	-424	-437	13	-437
Total Income	-3,136	-1,089	-1,211	122	-1,211
Net Expenditure	13,286	4,916	4,682	233	4,682

Comments on the above figures:

In overall terms revenue spending to the end of quarter 3 is under budget.

The uexpenditure below budget profile on Employee costs relates to a number of posts which have previously been vacant, but which have now recently been filled. It is not

anticipated that there will be a significant underspend on this budget heading at the year-end.

Whilst the "Other Premises Costs" budget heading is currently showing expenditure to budget, expenditure on energy costs will need careful monitoring. Expenditure on gas and electricity costs are anticipated to be significantly higher in the fourth quarter, and remedial action may be needed to ensure a balanced budget is achieved.

Expenditure below budget to date on the Bookfund budget relates to the phasing of invoice payments, and it is not anticipated that expenditure on this heading will be underspent at the year-end.

The overachievement of sales and fees and charges income is primarily related to the Brindley Arts Centre. Income is significantly above target for the first three quarters, although it cannot be assumed that a similar trend will continue for the remainder of the year.

At this stage it is anticipated that overall revenue spending will be in line with the Departmental budget by the end of the financial year.

Cultural & Leisure Services **Capital Projects as at 31st December 2007**

	2007/08 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
<u>Show Pitches</u>	40	0	-5	45
<u>Athletics track</u>	301	156	156	145
<u>Improvements To Pavilions</u>	30	0	-20	50
<u>Brindley Forestage</u>	30	30	26	4
<u>Skate Park</u>	100	0	0	100
	501	186	157	344

Cultural & Leisure Services




LSP, External or Grant Funded Items as at 31st December 2007

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<u>Priority 1: Healthy Halton</u>					
Sports Partnership	59	45	25	19	25
Health & Physical Activity	39	29	27	3	27
Enhanced Sports	75	56	22	34	22
Sub Total	173	130	74	56	74
<u>Priority 3: Children & Young People</u>					
Vikings In The Community	50	37	13	25	13
Sub Total	50	37	13	25	13
Priority 4: Employment Learning & Skills					
Citizen's Advice Bureau	68	51	34	17	34
Sub Total	68	51	34	17	34
Priority 5: Safer Halton					
Youth Splash	178	134	94	39	94
Blue Lamp	631	473	315	158	315
Prolific & Persistent Offenders	47	35	23	12	23
Positive Futures	25	19	27	(8)	27
Sub Total	881	661	459	201	459
<u>Total Expenditure</u>	1,173	879	581	299	581

Comments on the above figures:

Regular monitoring reports are sent to the Local Strategic Partnership (LSP) in respect of all LSP projects and any areas of concern are dealt with throughout the year by the LSP support team and individual project managers. Some variances against the budget to date are expected, as the LSP have deliberately over-programmed in order to ensure that the full allocation of Neighbourhood Renewal Fund grant is spent during the year.

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved.</u></p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p>

REPORT TO: Safer Halton Policy and Performance Board

DATE: 18 March 2008

REPORTING OFFICER: Strategic Director, Health & Community

SUBJECT: The partnership with Birmingham Trading Standards to combat illegal money lending in the Borough

WARDS: Boroughwide

1.0 PURPOSE OF THE REPORT

1.1 To receive a presentation from the Divisional Manager, Consumer Protection informing the Board of the partnership with Birmingham Trading Standards which is aimed at combating illegal money lending in the Borough.

2.0 RECOMMENDATION: That

- (1) the presentation be received.**
- (2) members of the PPB comment and question on the partnership arrangement.**

3.0 SUPPORTING INFORMATION

3.1 The presentation will inform Members of the benefits of the partnership with Birmingham Trading Standards that will provide for the pursuance of loan sharks in the Borough by their specialist team.

4.0 POLICY IMPLICATIONS

4.1 This partnership supplements Halton's Consumer Protection resources (at no extra cost to Halton Borough Council) and will enable the Consumer Protection officers to have access to a team of highly trained experts from the Birmingham Illegal Money Lending Team.

5.0 FINANCIAL IMPLICATIONS

5.1 None.

6.0 OTHER IMPLICATIONS

6.1 None at this stage.

7.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

7.1 Children and Young People in Halton

None directly.

7.2 Employment, Learning and Skills in Halton

Marginalising rogue traders creates an environment that supports and encourages legitimate credit providers.

7.3 A Healthy Halton

Illegal money lending has a serious detrimental effect on both individuals and the community. Tackling the root causes and providing legitimate alternative sources of credit will contribute to reducing stress and pressures on many individuals and communities.

7.4 A Safer Halton

Illegal moneylenders invariably target low-income households and the most vulnerable members of society. This can mean that their activities have disproportionate implications for the more deprived areas and action taken against them therefore supports the policy priorities associated with crime and disorder and protecting the more vulnerable members of the community.

7.5 Halton's Urban Renewal

None.

8.0 RISK ANALYSIS

8.1 Given the performance of the Birmingham Illegal Money Lending Team to date and the fact that the partnership arrangement has been documented via an agreed protocol, the risks associated with this proposal are considered to be minimal.

9.0 EQUALITY AND DIVERSITY ISSUES

9.1 The partnership will have a positive impact on equality, as it will increase the protection of vulnerable members of the community. The

report is neutral in terms of diversity.

10.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

10.1 There are no background papers within the meaning of the Act.

Name of Board: Safer Halton Policy and Performance Board
Date of Meeting: 18 March 2008
Report Title: The partnership with Birmingham Trading Standards to combat illegal money lending in the Borough
Author: John Downes

STANDARD SECTIONS – CHECKLIST		
All reports must be submitted together with the following checklist fully completed		
	Yes	No
Resource Implications		
The financial, manpower and land (buying or selling) considerations should be clearly detailed including any corporate implications of following the recommended course of action.	✓	
Social Inclusion Implications		
Any implications relating to social inclusion/anti poverty should be highlighted	✓	
Sustainability Checklist		
Any implications that affect the sustainability themes of economy society and the community and the environment should be included,	✓	
Best Value		
Any Best Value implications should be included.	✓	
Legal Implications		
Any Legal implications should be included.	✓	
Crime and Disorder Issues		
Any crime and disorder implications should be included.	✓	
<i>Please review these potential effects, within the context set out overleaf, to compose your summary assessment</i>		
Summary assessment of Implications: The presentation will inform Members of the benefits of the partnership with Birmingham Trading Standards that will provide for the pursuance of loan sharks in the Borough by their specialist team.		

REPORT TO: Safer Halton Policy and Performance Board

DATE: 18 March 2008

REPORTING OFFICER: Strategic Director, Health & Community

SUBJECT: Credit Union

WARDS: Boroughwide

1.0 PURPOSE OF THE REPORT

1.1 To receive a presentation from the Halton Credit Union (HCU).

HCU is a savings and loan co-operative, has over 3000 members and covers the whole of the Halton Area.

2.0 RECOMMENDATION

2.1 That the presentation be received.

REPORT TO: Safer Halton PPB

DATE: 18th March 2008

REPORTING OFFICER: Strategic Director – Health and Community

SUBJECT: Community Safety

WARDS: Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 To introduce a presentation from the Community Safety Team on its current and future work.

2.0 RECOMMENDATION: That

- (1) Members of the PPB comment and question on the current work of the Community Safety Team.
- (2) Members of the PPB comment and question on the performance data presented.
- (3) Members of the PPB discuss the preliminary findings of the Strategic Needs Assessment.

3.0 SUPPORTING INFORMATION

- 3.1 This Board receives annual updates on the work of the Community Safety Team, and the Police in respect of the performance indicators.
- 3.2 Elsewhere on the agenda are the quarterly monitoring reports, which include the performance indicators against which Community Safety and the Police report. The presentation will give the Board an opportunity to comment and question this data.
- 3.3 As reported at the previous PPB meeting it is a Home Office requirement to carry out a Strategic Needs Assessment in respect of Community Safety. The presentation will introduce the preliminary findings and direction of that assessment.

4.0 FINANCIAL IMPLICATIONS

4.1 None at this stage.

5.0 POLICY IMPLICATIONS

- 5.1 None associated with the presentation.
- 5.2 The Safer Halton Partnership will need to endorse the Strategic Needs Assessment.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 A Safer Halton

The presentation will highlight current work undertaken to address the wide issues of Community Safety.

It is recognised that Community Safety is a cross-cutting issue affecting most PPB's. The aim of the Strategic Needs Assessment is to identify priorities, which will in turn feed into the work of the other PPB's.

7.0 RISK ANALYSIS

7.1 None in the context of the presentation. Risks, however, may be highlighted as a result of the presentation that may need further consideration by this Board.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 As above in Paragraph 7.1

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

9.1 None under the meaning of the Act.